

**AMENDMENTS TO THE RULES OF SUPERINTENDENCE
FOR THE COURTS OF OHIO**

Comments Requested: The Supreme Court of Ohio will accept public comments until June 2, 2025, on the following proposed amendments to the Rules of Superintendence for the Courts of Ohio.

Comments on the proposed amendments should be submitted in writing to Kyana Pierson, Supreme Court of Ohio, 65 South Front Street, Columbus, Ohio 43215, or LawEnforcementReportingPlan@sc.ohio.gov not later than June 2, 2025. Please include your full name and mailing address in any comments submitted by email.

Key to Adopted Amendments:

1. Unaltered language appears in regular type. Example: text
2. Language that has been deleted appears in strikethrough. Example: ~~text~~
3. New language that has been added appears in underline. Example: text

RULES OF SUPERINTENDENCE FOR THE COURTS OF OHIO

RULE 5. Local Rules.

[Existing language unaffected by the amendments is omitted to conserve space]

(F) Reporting-to-law-enforcement-and-compliance plan

(1) In addition to local rules of practice adopted pursuant to division (A)(1) of this rule and any other Rule of Superintendence, each court or division of a court, as applicable, shall adopt by local rule a reporting-to-law-enforcement-and-compliance plan for the purpose of ensuring complete, accurate, and timely submission of information into the state’s computerized criminal history repository at the Bureau of Criminal Investigation, the Ohio Law Enforcement Automated Data System, and other law enforcement databases. The plan shall be developed with the clerk of the court or division and applicable justice system partners and do all of the following:

(a) Establish procedures and timelines for obtaining and submitting fingerprints and reporting information pursuant to the Revised Code and Supreme Court rules, including R.C. 109.57(A)(2), 109.60(A), 2151.311, 2151.313, 2152.71(A)(2), 2929.44(B), 2945.402(E)(1), and 5122.311(A); Sup.R. 95(C); and Crim.R. 9(A);

(b) Establish procedures and timelines for reporting information regarding protection orders pursuant to the Revised Code and Supreme Court rules, including R.C. 2151.34, 2903.213, 2903.214, 2919.26, and 3113.31, and Sup.R. 10(A);

(c) Establish procedures and timelines for reporting information to the Bureau of Motor Vehicles, Ohio Department of Public Safety pursuant to R.C. 4510.03 and R.C. 4513.37 and Supreme Court rules;

(d) Establish procedures to ensure completeness and accuracy of records in accordance with the statutes and rules listed in divisions (F)(1)(a) and (b) of this rule, 18 U.S.C. 922(g), and R.C. 2923.13 in the event of an audit by the Federal Bureau of Investigation, the Bureau of Criminal Investigation, or state or local auditors.

(2) The court or division of the court shall adopt the initial reporting to law enforcement and compliance plan by February 1, 2026. The court or division shall update the plan at least once every three years.

RULE 99. Effective Date.

[Existing language unaffected by the amendments is omitted to conserve space]

([Insert division letter]) The amendments to Sup.R. 5 adopted by the Supreme Court of Ohio on _____, shall take effect on _____.