

**AMENDMENTS TO THE SUPREME COURT RULES FOR THE GOVERNMENT  
OF THE BAR OF OHIO AND THE SUPREME COURT RULES FOR THE  
GOVERNMENT OF THE JUDICIARY OF OHIO**

The following amendments to the Supreme Court Rules for the Government of the Bar of Ohio (Gov. Bar R. VI, Section 8; Gov. Bar R. X, Sections 3 through 7, 9, 10, 12, 14, 19; and Appendix I) and the Supreme Court Rules for the Government of the Judiciary of Ohio (Gov. Jud. R. IV, Sections 5 and 10) were adopted by the Supreme Court of Ohio. The history of these amendments is as follows:

March 7, 2022	Publication for public comment
July 12, 2022	Final adoption by conference
January 1, 2023	Effective date of amendments

Key to Adopted Amendments:

1. Unaltered language appears in regular type. Example: text
2. Language that has been deleted appears in strikethrough. Example: ~~text~~
3. New language that has been added appears in underline. Example: text

# SUPREME COURT RULES FOR THE GOVERNMENT OF THE BAR OF OHIO

## RULE VI. REGISTRATION OF ATTORNEYS

[Existing language unaffected by the amendments is omitted to conserve space]

### Section 8. Emeritus Pro Bono Attorney Registration.

#### (A) Definition

As used in this section:

- (1) “Pro bono organization” means a law school clinic, legal aid, public defender's office, or legal services organization listed in or recognized pursuant to Gov. Bar R. X, Section 5~~(H)~~(G).

[Existing language unaffected by the amendments is omitted to conserve space]

[Not analogous to former Rule VI, effective February 28, 1972; amended effective January 1, 1981; November 17, 1982; July 1, 1983; May 13, 1985, July 1, 1986; January 1, 1989; July 1, 1991; September 1, 1991; January 1, 1992; July 1, 1992; July 1, 1993; January 1, 1995; July 1, 1995; November 1, 1995; July 1, 1997; July 1, 1999; November 28, 2000; June 1, 2002; August 19, 2002; November 1, 2002; July 1, 2003; July 1, 2005, September 1, 2005; July 1, 2007; September 1, 2007; January 1, 2008; May 1, 2009; September 1, 2010; January 1, 2012; January 1, 2013; November 1, 2013; January 1, 2015; April 1, 2015; December 1, 2015; July 1, 2016; September 15, 2016; November 1, 2017; November 1, 2018; July 1, 2019; February 1, 2020; June 1, 2020; November 1, 2020; July 1, 2021; January 1, 2023.]

## RULE X. CONTINUING LEGAL EDUCATION

[Existing language unaffected by the amendments is omitted to conserve space]

### Section 3. Continuing Legal Education Requirements for Attorneys.

(A) *Total credit hours.* Each attorney admitted to the practice of law in this state and each attorney registered for corporate counsel status pursuant to Gov. Bar R. VI, Section 6 shall complete a minimum of twenty-four credit hours of continuing legal education for each biennial compliance period.

(B) *Professional conduct credit hours.* As part of the minimum twenty-four credit hours of continuing legal education required by division (A) of this section, ~~an~~ each attorney admitted to the practice of law in this state and each attorney registered for corporate counsel status shall complete a minimum of two and one-half credit hours of instruction on one or any combination of the following professional conduct topics:

[Existing language unaffected by the amendments is omitted to conserve space]

#### **Section 4. Biennial Compliance Periods.**

An attorney whose last name begins with a letter from A through L shall complete the number of continuing legal education credit hours required by Section 3 of this rule on or before December 31st of each odd-numbered year. An attorney whose last name begins with a letter from M through Z shall complete the number of continuing legal education credit hours required by Section 3 of this rule on or before December 31st of each even-numbered year. If the name of an attorney changes after the attorney is admitted to the practice of law or registers for corporate counsel status pursuant to Gov. Bar R. VI, Section 6, the attorney shall remain in the same alphabetical grouping for purposes of meeting the requirements of this section.

#### **Section 5. Allowance of Credit Hours.**

[Existing language unaffected by the amendments is omitted to conserve space]

##### *(C) Law school teaching credit.*

(1) As used in this section, “semester credit hour” means the number of academic credit hours received by a student for successfully completing a specific higher education course.

(2) The Commission may allow three credit hours for each semester credit hour ~~of a course~~ taught by an adjunct or part-time professor for a course that is part of the curriculum of a J.D., LL.M., or Ph.D. program at a law school accredited by the American Bar Association the first time the course is taught by that professor and one-half credit hour for each semester credit hour the course is subsequently taught by that professor.

(3) The Commission may allow one-half credit hour for each semester credit hour taught by a full-time professor at a law school accredited by the American Bar Association for a course that is part of the curriculum of a J.D., LL.M., or Ph.D. program.

(4) Prorated credit may be granted for quarter or trimester hours.

(D) *Publication of article or book credit.* The Commission may allow up to twelve credit hours for the publication of an article or book personally authored by the applicant, with a maximum of twelve credit hours for publications during a biennial compliance period.

##### *(E) Self-study credit.*

~~(1) The Commission may allow up to twelve credit hours for approved self-study during a biennial compliance period.~~

~~(2) The Commission may allow up to twenty four credit hours for approved live webinar self-study activities during a biennial compliance period.~~

~~(F)~~ *Law school course credit.* The Commission may allow three credit hours for each semester credit hour of a course taken as part of the curriculum of a J.D., LL.M., or Ph.D. program at a law school accredited by the American Bar Association. Prorated credit may be granted for quarter or trimester hours.

~~(G)~~~~(F)~~ *Mayor's court education credit.* The Commission may allow one credit hour for every two credit hours of accredited mayor's court education completed by an attorney for the purpose of serving as a mayor's court magistrate pursuant to section R.C. 1905.05 of the Revised Code.

~~(H)~~~~(G)~~ *Pro bono credit.*

**[Existing language unaffected by the amendments is omitted to conserve space]**

~~(H)~~~~(H)~~ *Ohio precinct election official credit.*

**[Existing language unaffected by the amendments is omitted to conserve space]**

## **Section 6. Standards for Granting Credit Hours.**

In establishing standards for the granting of credit hours for continuing legal education programs or activities, the Supreme Court Commission on Continuing Legal Education shall consider all of the following:

**[Existing language unaffected by the amendments is omitted to conserve space]**

(E) The program or activity ~~should~~ shall include thorough, high-quality written materials.

## **Section 7. Proration of Credit Hours.**

**[Existing language unaffected by the amendments is omitted to conserve space]**

(D) *Attorney exempt from rule for more than two years.* An attorney who was exempt for ~~more than~~ at least two years from the requirements of this rule pursuant to Section 12(A) of this rule may have the attorney's continuing legal education requirements prorated pursuant to CLE Regulation 305 for the biennial compliance period in which the exemption ends.

**[Existing language unaffected by the amendments is omitted to conserve space]**

## **Section 9. Newly-Admitted ~~and Corporate-Registered~~ Attorneys.**

(A) *Exemption from continuing legal education requirements.* An attorney newly admitted to the practice of law ~~or registered for corporate status under Gov. Bar R. VI, Section 6~~ shall be exempt from the continuing legal educational requirements of Section 3 of this rule during the attorney's first biennial compliance period, provided that if the attorney is admitted to the

practice of law ~~or registered for corporate status~~ during the second year of the attorney's biennial compliance period, the attorney shall be exempt during the biennial compliance period that follows the attorney's year of admission ~~or year of initial corporate registration~~. However, the attorney shall complete the New Lawyers Training instruction in accordance with Section 14 of this rule by the deadline set forth in this division.

(B) *Exemption from New Lawyers Training.* ~~The~~

(1) The following newly admitted attorneys shall be exempt from the New Lawyers Training instruction requirements of Section 14 of this rule, but shall otherwise comply with the applicable requirements of this rule:

~~(1)~~(a) An attorney registered as inactive pursuant to Gov. Bar R. VI, Section 5;

~~(2)~~(b) An attorney admitted to the practice of law in Ohio pursuant to Gov. Bar R. I, Section 10;

~~(3)~~(c) An attorney temporarily admitted to the practice of law in Ohio pursuant to Gov. Bar R. I, Section 18;

(d) An attorney registered as corporate counsel pursuant to Gov. Bar R. VI, Section 6.

(2) Upon approval by the Commission on Continuing Legal Education, attorneys on full-time military duty who received an exemption for two biennial compliance periods pursuant to Section 12 of this rule may be exempted from the requirements of the New Lawyers Training instruction requirements, but shall otherwise comply with the applicable requirements of this rule.

**[Existing language unaffected by the amendments is omitted to conserve space]**

## **Section 12. Exemptions.**

(A) *Exemption by Commission.* Upon approval by the Supreme Court Commission on Continuing Legal Education, the following attorneys may be exempted from the requirements of Section 3 of this rule:

**[Existing language unaffected by the amendments is omitted to conserve space]**

(3) An attorney who has demonstrated special circumstances unique to that attorney and constituting good cause to grant an exemption for a period not to exceed one year and subject to any prorated adjustment of the continuing legal education requirements;

(4) An attorney who is suspended pursuant to Gov. Bar R. VI, Section 10.

(B) ~~*Substitute program or activity.* An attorney who, because of a permanent physical disability or other compelling reason, has difficulty attending programs or activities may request, and the Commission may grant, approval of a substitute program or activity.~~

~~(C)~~ *Temporary Practice pending admission, temporary certified attorney, foreign legal consultant, or pro hac vice admitted attorney.* A person designated as practice pending admission pursuant to Gov. Bar R. I, Section 19, certified to practice law temporarily pursuant to Gov. Bar R. IX, registered as a foreign legal consultant ~~registered~~ pursuant to Gov. Bar R. XI, or ~~an attorney registered with the Office of Attorney Services~~ for pro hac vice admission pursuant to Gov. Bar R. XII shall be exempt from the requirements of this rule.

~~(D)~~~~(C)~~ *Federal judges and magistrate judges.* The following attorneys ~~are~~ shall be exempt from the requirements of this rule while in office upon notification from and in the manner authorized by the Commission:

(1) United States judges appointed to office for life pursuant to Article III of the United States Constitution;

(2) United States bankruptcy judges;

(3) United States magistrate judges.

~~(E)~~~~(D)~~ *Inactive and retired attorneys.* An attorney registered as inactive pursuant to Gov. Bar R. VI, Section 5 or as retired pursuant to former Gov. Bar R. VI, Section 3 shall be exempt from the requirements of this rule.

**[Existing language unaffected by the amendments is omitted to conserve space]**

#### **Section 14. New Lawyers Training.**

(A) *Requirement.*

(1) Each attorney newly admitted to the practice of law ~~or registered for corporate status under Gov. Bar R. VI, Section 5~~ shall complete a minimum of twelve credit hours of New Lawyers Training instruction in the time frame set forth in Section 9(A) of this rule. The twelve credit hours of instruction shall include both of the following:

(a) Three credit hours of instruction in professionalism, law office management, and client fund management consisting of sixty minutes of instruction on topics related to professional conduct, professional relationships, obligations of attorneys, or aspirational ideals of the profession; sixty minutes of instruction on topics related to fundamental law office management practices; and sixty minutes of instruction on topics related to client fund management;

(b) Nine credit hours of instruction in one or more substantive law topics that focus on handling legal matters in specific practice areas.

(2) An attorney newly admitted to the practice of law ~~or registered for corporate status under Gov. Bar R. VI, Section 5~~ may satisfy the New Lawyers Training instruction requirement of division (A)(1) of this section by participating in and successfully completing the Supreme

Court Lawyer to Lawyer Mentoring Program, provided the attorney also completes three credit hours of instruction on professionalism, law office management, and client fund management as required in division (A)(1)(a) of this section.

(B) *Approval of activity.* To be approved by the Supreme Court Commission on Continuing Legal Education as a New Lawyers Training activity, the activity shall satisfy the following standards, together with any other standards as established by regulation of the Commission:

(1) The activity shall consist of live instruction in a setting physically suited to the educational activity of the program;

(2) The activity shall be a minimum of thirty minutes in length;

(3) The activity shall include thorough, high-quality, written materials that emphasize and include, if applicable, checklists of procedures to follow, practical instructions, and forms with guidance as to how they should be completed and when they should be used.

**[Existing language unaffected by the amendments is omitted to conserve space]**

**Section 18. Enforcement Procedures for Failure to Comply with Biennial Compliance Period.**

(A) ~~Late compliance~~ Failure to comply with continuing legal education requirements.

(1) An attorney or judge who fails to meet the applicable requirements of this rule or Gov. Jud. R. IV, but does so within ninety days of the deadline set forth in Section 4 of this rule, shall be assessed a late fee in accordance with the late fee schedule in CLE Regulation 503.

~~(B) Failure to comply.~~ (2) An attorney or judge who fails to meet the applicable requirements of this rule or Gov. Jud. R. IV shall be notified of the apparent noncompliance by the Supreme Court Commission on Continuing Legal Education. The Commission shall send notice of the apparent noncompliance by regular mail to the attorney or judge at the most recent address provided by the attorney or judge to the Office of Attorney Services. The notice shall inform the attorney or judge that the attorney or judge will be subject to one or both of the sanctions set forth in Section 17 of this rule unless, on or before the date set forth in the notice, the attorney or judge either files evidence of compliance with the applicable requirements of this rule or Gov. Jud. R. IV or comes into compliance. The attorney or judge shall come into compliance by taking sufficient credit hours to meet the requirements and paying the late fee set forth in CLE Regulation 503 by the date set forth in the notice of apparent noncompliance. ~~If the~~

(3) If an attorney or judge does not file evidence of compliance or come into compliance on or before the date set forth in the notice, the attorney or judge shall be subject to sanction as set forth in Section 17 of this rule. The Commission shall send the sanction order by certified mail to the attorney or judge at the most recent address provided by the attorney or judge to the Office of Attorney Services. The Supreme Court Reporter shall publish notice of the

Commission's sanction orders in the *Ohio Official Reports* and the *Ohio State Bar Association Report*.

**Section 19. Reinstatement.**

[Existing language unaffected by the amendments is omitted to conserve space]

(C) *Publication.* Any sanction or reinstatement ordered by the Commission pursuant to this rule shall be published by the Supreme Court Reporter in the *Ohio Official Reports* and the *Ohio State Bar Association Report*. ~~Certified copies~~ Copies of any sanction or reinstatement order entered by the Commission pursuant to this rule shall be sent to those persons or organizations named in Gov. Bar R. V, Section 17(D)(1).

**Section 20. Effective Date.**

[Existing language unaffected by the amendments is omitted to conserve space]

(Insert division letter) The amendments to Sections 3 through 7, 9, 12, 14, 18, and 19 of this rule, adopted by the Supreme Court of Ohio on July 12, 2022, shall be effective on January 1, 2023, and apply to the biennial compliance period ending on December 31, 2023, and all subsequent reporting periods.

[Effective: July 1, 1988 and January 1, 1989; amended effective January 1, 1989; July 1, 1989; December 15, 1989; May 28, 1990; September 1, 1990; January 1, 1991; February 18, 1991; September 1, 1991; January 1, 1992; July 1, 1992; January 1, 1994; January 1, 1995; January 1, 1996; January 1, 1998; November 1, 1998; January 1, 2000; May 8, 2000; July 1, 2001; January 21, 2002; July 1, 2002, September 1, 2004, November 7, 2005; November 1, 2007; November 1, 2008; December 1, 2011; January 1, 2014; January 1, 2015; July 1, 2017; November 1, 2017; January 1, 2019; July 1, 2019; February 1, 2020; June 1, 2020; August 1, 2022; January 1, 2023.]

**RULE XX. TITLE AND EFFECTIVE DATES**

[Existing language unaffected by the amendments is omitted to conserve space]

**Section 2. Effective Dates.**

[Existing language unaffected by the amendments is omitted to conserve space]

(Insert division letter) The amendments to Gov. Bar R. VI, Section 8; Gov. Bar R. X, Sections 3 through 7, 9, 12, 14, 18 and 19; and Appendix I, adopted by the Supreme Court on July 12, 2022, shall take effect on January 1, 2023, and apply to the biennial compliance period ending on December 31, 2023, and all subsequent reporting periods. Former Gov. Bar R. X, Section 5(E) shall apply to the biennial compliance period for judges and magistrates ending on December 31, 2023.



## APPENDIX I: ATTORNEY CONTINUING LEGAL EDUCATION REGULATIONS

### Regulation 100: Definitions

In these Regulations, the following definitions shall apply:

[Existing language unaffected by the amendments is omitted to conserve space]

(B) **Attendee:** an Attorney, Magistrate, or Judge attending an Approved CLE Activity.

[Existing language unaffected by the amendments is omitted to conserve space]

(F) **CLE Record:** the record of CLE Credit maintained by the Commission for each Attorney, Magistrate, and Judge that is the basis for enforcement of the CLE Requirements.

[Existing language unaffected by the amendments is omitted to conserve space]

(J) **Electronic Interactive Skill-Based Activity:** a CLE Activity of individualized learning engaged in by an Attorney, Magistrate, or Judge outside of the standard classroom or seminar setting that utilizes multi-phase internet communications between qualified faculty, as set forth in Regulation 406, and the Attorney, Magistrate, or Judge.

(K) **Established Sponsor:** a person or organization whose entire continuing legal education program has been accredited by the Commission pursuant to Regulation 404 of these Regulations.

~~(K)~~(L) **Exemption:** relief from the duty to meet the CLE Requirements of Rule X granted by the Commission or through the operation of Rule X, Sections 9(A) or (B) or 12 or Rule IV, Section 8. An Exemption specifically requested, if granted, is for a limited time as determined by the Commission.

~~(L)~~(M) **Good Cause:** circumstances not within the reasonable control of the Attorney, Magistrate, or Judge and having the effect of preventing, substantially hindering, or delaying Compliance, filing, or payment. Good Cause shall not include mere neglect or inadvertence. Good Cause may be taken into consideration when reviewing an Attorney's, Magistrate's, or Judge's failure to comply with the CLE Requirements or failure to pay any applicable fee.

~~(M)~~(N) **Judge:** judicial officers subject to the Supreme Court Rules for the Government of the Judiciary. Unless otherwise provided in Rule X or Rule IV, Judge includes those considered full-time, part-time, or retired who are eligible for assignment to active duty.

~~(N)~~(O) **Magistrate:** judicial officers appointed by a court pursuant to App.R. 34, Crim.R. 19, Civ.R. 53, Juv.R. 40, or Traf.R. 14.

**(P) New Lawyers Training Instruction:** an educational course for lawyers newly admitted to the practice of law that satisfies the requirements of Rule X, Section 14 and the requirements of Regulation 414 and is approved by the Commission pursuant to Regulation 414.

**(Q) Noncompliance:** failure to be in Compliance with the CLE Requirements.

**(R) Precinct Election Official:** an attorney who has completed the precinct election official training required by a county board of elections and worked for that county board of elections as a Precinct Election Official, voting location manager, ballot tabulator supervisor, paper ballot specialist, or field technician in Ohio on election day.

**(S) Pro bono legal services Bono Legal Services:** the provision of legal service in Ohio either to a person of limited means or to a charitable organization.

**(T) Professional Conduct Requirement:** the professional conduct requirement of Rule X, Section 3(B) and the judicial conduct requirement of Rule IV, Section (3)(C).

**(U) Qualified Speaker:** Sponsors may utilize videotape, motion picture, audiotape, simultaneous broadcast, computer-based education, or other such systems or devices, provided they meet the applicable standards of Regulation 406. If the faculty members are not available either in person or via live telecommunication, then a Qualified Speaker, familiar with the recorded materials, shall be present to expand upon and provide supplemental commentary and to answer questions posed by Attendees. The Qualified Speaker shall have reviewed the recorded materials in their entirety prior to the replay and shall remain in the room with the Attendees the entire time.

**(V) Rule X:** Supreme Court Rules for the Government of the Bar, Rule X, Continuing Legal Education for Attorneys.

**(W) Rule IV:** Supreme Court Rules for the Government of the Judiciary, Rule IV, Continuing Legal Education for Judges.

**(X) Secretary:** Secretary of the Supreme Court Commission on Continuing Legal Education.

**(Y) Self-Study Activity:** a CLE Activity of individualized learning engaged in by an Attorney, Magistrate, or Judge outside of the standard classroom or seminar setting, including but not limited to live interactive educational methods such as a real-time video, teleconference, or webinar. Special methods of instruction pursuant to Regulation 408 using electronic methodology, such as on-demand courses, DVDs, CDs, or MP3s, may be accredited as Self-Study Activities pursuant to Regulation 409.

**(Z) Semester Credit Hours:** the number of academic credit hours received by a student for successfully completing a specific higher education course.

**(AA) Skills-Based Activity:** educational training by doing or performing. In contrast to education based on mastery of written materials, such as statutes and case law, it is education

on how to act or perform. The training teaches Attorneys effective and appropriate behaviors and methods for handling particular problems or situations.

~~(Z)~~**(BB) Special Program:** a CLE Activity sponsored by a law firm; a corporation, including a corporate legal department; a governmental agency; a group of Attorneys in public service, for example the Ohio Attorney General's office, a County Prosecuting Attorney's office, a U.S. Attorney's office, a Public Defender's office, a legal department of a State or Federal agency, a legal services program, or a law department of a municipal corporation; or a similar entity primarily for the education of its employees, members, associates, or clients.

~~(AA)~~**(CC) Sponsor:** a person or organization that is responsible for the costs associated with conducting or presenting a CLE Activity.

~~(BB)~~**(DD) Transcript:** a copy of the CLE Record.

~~(CC) Electronic Interactive Skill-Based Activity:~~ a CLE Activity of individualized learning engaged in by an Attorney or Judge outside of the standard classroom or seminar setting that utilizes multi phase internet communications between qualified faculty, as set forth in Regulation 406, and the Attorney or Judge.

**[Existing language unaffected by the amendments is omitted to conserve space]**

### **Regulation 201: Secretary's Determinations and Review**

**201.1** The Secretary, pursuant to these Regulations, shall initially take action on all applications for accreditation of CLE Activities for CLE Credit, the award of CLE Credit to Attorneys, Magistrates, and Judges, and Exemptions. The Secretary shall notify the applicant of the decision on the application within forty-five days after the application is deemed complete. In the case of requests for the award of CLE Credit, the posting of hours to the record of an Attorney pursuant to Regulation 302.4 shall constitute the decision of the Secretary.

**[Existing language unaffected by the amendments is omitted to conserve space]**

**301.2** A request for CLE Credit shall be submitted by or on behalf of an Attorney, Magistrate, or Judge for each Approved CLE Activity for which credit is sought. The request shall be in a manner authorized by the Commission.

(A) Each request for the award of CLE Credit shall be acknowledged by the Attorney, Magistrate, or Judge requesting the credit at the conclusion of the Attorney's, Magistrate's, or Judge's attendance at or participation in the CLE Activity for which the Attorney, Magistrate, or Judge seeks the award of CLE Credit.

(B) Each request for the award of CLE Credit submitted to the Commission by an Attorney, Magistrate, or Judge shall include the name, Supreme Court attorney registration number, and any other information requested by the Commission.

## **Regulation 302: Record of CLE Credit**

**302.1** The Commission shall maintain a CLE Record for each Attorney, Magistrate, and Judge. The CLE Record shall contain all of the following:

(A) Approved CLE Activities for which the Attorney, Magistrate, or Judge has been awarded CLE Credit during the Attorney's, Magistrate's, or Judge's current biennial compliance period;

(B) CLE Credit hours earned to date;

(C) The date on which the Attorney's, Magistrate's, or Judge's current biennial compliance period ends.

**302.2** In any proceeding authorized by the provisions of Rule X, Rule IV, or these Regulations, a Transcript of an Attorney's, Magistrate's, or Judge's record, when certified as correct by the Secretary, is rebuttably presumed to correctly show the number of CLE Credit hours that have been awarded by the Commission to the Attorney, Magistrate, or Judge during the applicable biennial compliance period.

**302.3** The Commission may maintain the information required by Regulation 302.1 in an electronic system of record storage.

**302.4** CLE Credits requested by an Attorney, Magistrate, or Judge shall be posted by the Commission to the Attorney's, Magistrate's, or Judge's CLE Record within forty-five days following the submission of the Attorney's, Magistrate's, or Judge's request for the award and is deemed complete except when either of the following apply:

(A) When the Commission defers the award of CLE Credit pending an investigation of a request for CLE Credit;

(B) When the Commission denies the award of CLE Credit following an investigation of a request for CLE Credit.

**302.5** The Secretary shall notify an Attorney, Magistrate, or Judge requesting CLE Credit of any decision denying or deferring the award of CLE Credit or granting fewer than the requested number of hours of CLE Credits within thirty days after such determination. Only that number of CLE Credit hours approved by the Commission shall be posted to an Attorney's, Magistrate's, or Judge's CLE Record.

**302.6** In any case in which an Attorney is awarded fewer than the total number of CLE Credit hours requested, the request for credit shall be kept by the Commission for two years following its receipt by the Commission.

### **Regulation 303: Attorney's, Magistrate's, and Judge's Review of Transcript**

Each Attorney, Magistrate, or Judge shall have a continuing obligation to review the Attorney's, Magistrate's, or Judge's Transcript and inform the Commission if information contained in the CLE Record is inaccurate or if information that should be contained in the record is missing, within the time period prescribed in Rule X, Section 18.

### **Regulation 304: Requests for Exemption From CLE Requirements**

**304.1** Persons meeting either of the following criteria may request Exemption by the Commission from some or all of the CLE Requirements of Rule X or Rule IV:

(A) An Attorney on full-time military duty who does not engage in the private practice of law in Ohio;

(B) An Attorney, Magistrate, or Judge suffering from severe and prolonged illness or disability preventing participation in Approved CLE Activities pursuant to these Regulations.

**304.2** The effective date for any Exemption granted under Regulation 304.1 shall be the date the Attorney, Magistrate, or Judge submits the request for Exemption, unless another effective date is warranted upon review of the Request.

**304.3** An Attorney, Magistrate, or Judge may request an Exemption for a period not to exceed one year by submitting a request in which the Attorney, Magistrate, or Judge demonstrates special circumstances unique to that Attorney, Magistrate, or Judge constituting Good Cause for the grant of the Exemption.

**304.4** An Attorney, Magistrate, or Judge for whom attendance at CLE activities is difficult because of a permanent physical disability or other compelling reason may request approval of a substitute program by submitting a request specifying the components of the proposed substitute program. A proposed substitute program may include courses of self-study or Special Programs.

**304.5** An Attorney, Magistrate, or Judge requesting an Exemption under this Regulation from some or all of the CLE Requirements of Rule X shall submit a request in a manner authorized by the Commission within a reasonable time after the basis for the Exemption arises. The request shall describe the facts and circumstances upon which the request is based and, if applicable, the date on which the need for an Exemption will terminate. The Commission may require the Attorney, Magistrate, or Judge to submit additional documentation before considering the request.

**304.6** Upon receipt of a request for Exemption, the Commission shall consider the request and the facts supporting it and shall notify the Attorney, Magistrate, or Judge submitting the request of its decision to grant, deny, or grant with modifications the relief requested.

**304.7** Regulation 305 shall apply upon the expiration or termination of any Exemption granted by the Commission or allowed under Rule X or in these Regulations.

### **Regulation 305: Proration of Credit Hour Requirements**

Except as is otherwise provided by Rule X, Section 7 or Rule IV, Section 6, the CLE Requirements for Attorneys, Magistrate, or Judges becoming subject thereto after the commencement of a biennial compliance period shall be adjusted as follows:

(A) If the Attorney, Magistrate, or Judge becomes subject to Rule X or Rule IV on or after January 1st of the first year of the biennial compliance period, but before July 1st of the first year of the period, there shall be no reduction in the CLE Requirement;

(B) If the Attorney, Magistrate, or Judge becomes subject to the CLE Requirements on or after July 1st of the first year of the biennial compliance period, but before January 1st of the second year of the Attorney's, Magistrate's, or Judge's period, the Attorney, Magistrate, or Judge shall be required to complete three-quarters of the required CLE Credit hours and the entire Professional Conduct Requirement during the remainder of the period;

(C) If the Attorney, Magistrate, or Judge becomes subject to the CLE Requirements on or after January 1st of the second year of the biennial compliance period, but before July 1st of the second year of the Attorney's, Magistrate's, or Judge's period, the Attorney, Magistrate, or Judge shall complete one-half the required CLE Credit hours and the entire Professional Conduct Requirement during the remainder of the period. Upon timely application made to the Commission, the Commission may vary the provisions of this paragraph where prejudice would result.

(D) If the Attorney, Magistrate, or Judge becomes subject to the CLE Requirements on or after July 1st of the second year of the biennial compliance period, the Attorney, Magistrate, or Judge shall not be required to complete CLE Credit hours during the remainder of the period.

### **Regulation 306: Attorney Signature**

In all cases where the signature of the Attorney, Magistrate, or Judge is required under Rule X, Rule IV, or these Regulations, the signature shall constitute verification by the Attorney, Magistrate, or Judge that the form has been read by the Attorney, Magistrate, or Judge and, to the best of the Attorney's, Magistrate's, or Judge's knowledge, information, and belief, the form is complete and is accurate. A signature may be any electronic symbol or process that is attached to or associated with a form or other writing required to be submitted under Rule X, Rule IV, or these Regulations and that is intended to express the required verification.

## **Regulation 400: Hours and Accreditation**

### **Regulation 401: Credit for Teaching**

#### **401.1 Continuing Legal Education Teaching Credit**

(A) An Attorney, Magistrate, or Judge may receive three hours of CLE Credit for each hour taught in an Approved CLE Activity the first time the program is presented by the Attorney, Magistrate, or Judge, two hours of CLE Credit for each hour taught as part of a panel presentation the first time the program is presented by the Attorney, Magistrate, or Judge, and one hour of CLE Credit for each hour taught during subsequent presentations of the same CLE Activity. An Attorney, Magistrate, or Judge may receive a maximum of one-half the required hours of CLE Credit for such teaching during a biennial compliance period. An Attorney, Magistrate, or Judge may receive one hour of CLE Credit for each hour of faculty feedback provided through an approved Electronic Interactive Skill-Based Activity.

(B) The Attorney, Magistrate, or Judge shall submit an application for credit in a manner authorized by the Commission within thirty days after the last presentation of the Approved CLE Activity.

#### **401.2 Law School Teaching Credit**

(A) An Attorney, Magistrate, or Judge who is an adjunct or part-time professor may receive three credit hours of CLE Credit for each ~~semester-hour~~ Semester Credit Hour of a course that is part of the curriculum of a J.D., LL.M., or Ph.D. program taught at an ABA-accredited law school the first time the course is taught by that Attorney, Magistrate, or Judge and one-half credit hour for each ~~semester-hour~~ Semester Credit Hour the course is subsequently taught by that Attorney, Magistrate, or Judge. Prorated credit will be granted for quarter or trimester hours.

(B) An Attorney, Magistrate, or Judge who is a full-time professor may receive one-half credit hour of CLE Credit for each ~~semester-hour~~ Semester Credit Hour of a course that is part of the curriculum of a J.D., LL.M., or Ph.D. program taught at an ABA-accredited law school. Prorated credit will be granted for quarter or trimester hours.

(C) An Attorney, Magistrate, or Judge shall submit an application for CLE Credit in a manner authorized by the Commission within thirty days after the last day of the course.

(D) An Attorney, Magistrate, or Judge shall not receive CLE Credit for hours taught at any other accredited higher education institution.

#### **401.3 Lawyer to Lawyer Mentoring Program Teaching Credit**

An Attorney, Magistrate, or Judge may receive twelve hours of CLE Credit, including two and one-half hours of instruction related to professional conduct pursuant to Rule X, Section 3(B), by participating as a mentor in the Supreme Court Lawyer to Lawyer Mentoring Program.

### **Regulation 402: Law School Course Credit**

(A) An Attorney, Magistrate, or Judge may receive three hours of CLE Credit for each ~~semester hour~~ Semester Credit Hour of a course that is part of the curriculum of a J.D., LL.M., or Ph.D. program completed at an ABA-accredited law school. Prorated credit will be granted for quarter or trimester hours.

(B) Taking an examination is not required for CLE Credit. The course may be completed for academic credit or on an audit basis.

(C) An Attorney, Magistrate, or Judge shall submit an application for CLE Credit in a manner authorized by the Commission within thirty days after the last day of the course.

### **Regulation 403: Publication of Article or Book Credit**

(A) An Attorney, Magistrate, or Judge may receive up to twelve hours of CLE Credit per biennial compliance period for the publication of articles or books authored or prepared by the Attorney, Magistrate, or Judge.

(B) The article or book shall concern matters directly related to the practice of law, judicial administration, professional conduct, ethical obligations, law office economics, or other subjects that will maintain and improve the quality of legal services in Ohio.

(C) The article or book shall be intended primarily for reading or use by an Attorney, Magistrate, or Judge.

(D) The article or book shall be of substantial or scholarly quality. Insubstantial articles or books, such as self-published materials or blogs, shall not be eligible for credit.

(E) Credit shall not be given for preparation of meeting, seminar, or conference materials for which the Attorney, Magistrate, or Judge has received teaching credit pursuant to Regulation 401.1.

(F) The Attorney, Magistrate, or Judge shall submit an application in a manner authorized by the Commission within ninety days of publication or by the end of the biennial compliance period, whichever is later. Credit shall be awarded for the year in which the article or book is published.

### **Regulation 404: Accreditation of Established Sponsors and Established Self-Study Sponsors**

**404.1(A)** The Commission may, upon submission of an application in a manner authorized by the Commission, designate Established Sponsors of CLE Activities.

**[Existing language unaffected by the amendments is omitted to conserve space]**



(D) Designation as an Established Sponsor or Established Self-Study Sponsor shall be for a term not to exceed one calendar year and may be renewed by the Commission annually if the Established Sponsor or Established Self-Study Sponsor continues to meet the criteria set forth in these Regulations. Established Sponsor or Established Self-Study Sponsor status may be revoked by the Commission if, upon review of the CLE Activities or Self-Study Activities presented, the Commission determines that the quality of those CLE Activities or Self-Study Activities does not meet the standards set forth in these Regulations; the annual fee has not been paid; or the Commission finds violations of any other applicable Regulations.

(E) CLE Activities presented by Established Sponsors, other than New Lawyers Training courses, and Self-Study Activities presented by Established Self-Study Sponsors shall be deemed to be approved and shall not individually be subject to the approval process set forth in these Regulations. However, individual activities presented by Established Sponsors and Established Self-Study Sponsors may be reviewed and subject to denial if the Secretary determines they do not meet the requirements of Rule X or these Regulations.

(F) Established Sponsors and Established Self-Study Sponsors shall pay the annual fee by ~~March~~ January 1st of each year. Established Sponsor and Established Self-Study Sponsor status shall be effective the date the annual fee is paid and shall not be retroactive. For any period of time a sponsor does not have Established Sponsor status, the sponsor shall be subject to all the fees and deadlines of non-Established Sponsors.

(G) An Established Sponsor shall announce each CLE Activity in a manner authorized by the Commission a minimum of thirty days prior to the presentation of the CLE Activity. ~~An Established Self-Study Sponsor shall announce each Self-Study Activity in a manner authorized by the Commission no later than of the Self-Study Activity.~~

**[Existing language unaffected by the amendments is omitted to conserve space]**

#### **Regulation 406: Standards for Accreditation**

CLE Activities approved for CLE Credit shall meet the following standards:

(A) The CLE Activity shall have significant intellectual or practical content, the primary objective of which is to improve the participants' professional competence as an Attorney, Magistrate, or Judge;

**[Existing language unaffected by the amendments is omitted to conserve space]**

(G) The Sponsor shall develop and implement methods to evaluate its course offerings to determine their effectiveness and the extent to which they meet the needs of Attorneys, Magistrates, and Judges and, upon a request from the Commission, provide course evaluations by Attendees;

(H) Attendance at the CLE Activity shall be open to all Attorneys, Magistrates, and Judges and shall consist of a minimum of thirty minutes of uninterrupted instruction. CLE Credit

shall not be awarded for breaks or opening or closing remarks. Only time of actual instruction shall count towards credit. Partial hours over the minimum shall be rounded to the nearest one-quarter of an hour and should be expressed as decimals.

(I) The Sponsor shall make reasonable efforts to ~~insure~~ ensure that participating Attorneys, Magistrates, or Judges are actively engaged in the CLE Activity. Such reasonable efforts include, but are not limited to, an announcement at the beginning of the program and after all breaks asking participants to turn off phones or electronic devices and to put away newspapers and other materials not related to the CLE Activity.

(J) For an Electronic Interactive Skill-Based Activity, the program faculty shall meet the standards set forth in Regulation ~~409.3~~ 409.2(G) in addition to all requirements set forth in this section.

### **Regulation 407: Accreditation of Special Programs**

**[Existing language unaffected by the amendments is omitted to conserve space]**

(D) A Special Program shall be open to Attorneys, Magistrates, and Judges not associated with the Sponsor, who shall assure that a minimum of one-quarter of the available seating at the Special Program is made available to Attendees not associated with the Sponsor. Skills-Based Activities shall be exempt from this requirement.

**[Existing language unaffected by the amendments is omitted to conserve space]**

(H) Within thirty days after presentation of a Special Program, the Sponsor shall submit to the Commission requests for CLE Credit of all Attorneys, Magistrates, and Judges in attendance in a manner authorized by the Commission. The Sponsor shall retain attendance records for two years following the presentation of the Special Program.

**[Existing language unaffected by the amendments is omitted to conserve space]**

**407.2(A)** Not more than twelve hours of CLE Credit for any biennial compliance period may be earned by an Attorney or Judge for attendance at Special Programs sponsored by an entity with which the Attorney, Magistrate, or Judge is associated.

**[Existing language unaffected by the amendments is omitted to conserve space]**

**409.1(A)** A Self-Study Activity may be approved for CLE Credit if it meets the requirements of this Regulation. The Self-Study Activity shall also meet the standards set forth in Regulation 406 to the extent they are applicable to a program of individualized learning.

(B) Any Sponsor who has not been designated as an Established Self-Study Sponsor shall submit an application for approval in a manner authorized by the Commission no later than thirty days after the date of initial availability of the Self-Study Activity, together with the applicable fee. Only Sponsors may apply for accreditation of Self-Study Activities. Attorneys,

Magistrates and Judges may not apply on their own behalf for accreditation of Self-Study Activities.

**[Existing language unaffected by the amendments is omitted to conserve space]**

(F) Within thirty days, the Sponsor shall submit to the Commission in a manner authorized by the Commission a request for CLE Credit for each Attorney, Magistrate, or Judge who has successfully completed the Self-Study Activity. The Sponsor shall retain attendance records for two years following the completion of each Self-Study Activity.

(G) The Sponsor shall notify the Commission within thirty days if a material change is made to the Self-Study Activity, including a change in ~~internet service providers~~ delivery format. Upon notice of the change, the Secretary or Commission may reconsider accreditation of the Self-Study Activity and shall notify the Sponsor if accreditation of the Self-Study Activity is modified or revoked. An Attorney, Magistrate, or Judge who completed a Self-Study Activity for which accreditation is later modified or revoked shall receive credit that was originally awarded for the Self-Study Activity, provided completion of the Self-Study Activity occurred prior to notice of the modification or revocation.

(H) The Sponsor shall demonstrate it can identify the Attorneys, Magistrates, or Judges who engaged in the Self-Study Activity using a minimum of two of the following methods of identification: email address and confidential password combinations, security or challenge questions, image and image phrases authentication, or other methods acceptable to the Commission. For an Electronic Interactive Skill-Based Activity, the Attorney, Magistrate, or Judge shall identify himself or herself to the qualified faculty member or Sponsor representative using reliable methods disclosed for approval by the Commission. The Sponsor of an Electronic Interactive Skill-Based Activity shall report completion of the activity by the Attorney, Magistrate, or Judge, including the appropriate time for credit hours.

(I) The Sponsor shall certify that the Attorney, Magistrate, or Judge who engaged in the Self-Study Activity has obtained the minimum competency and has actively participated in the Self-Study Activity for an amount of time equivalent to the number of CLE Credit hours requested. Participation may be confirmed via polling, verification codes, completion of test questions demonstrating understanding of the material presented, or other methods acceptable to the Commission.

(J) ~~In order to be approved as a live webinar under these Regulations, the Sponsor shall demonstrate to the satisfaction of the Commission that the webinar is sufficiently interactive.~~

~~(K)~~ CLE Credit approved under this Regulation is Self-Study Credit.

~~(L)~~(K) The Sponsor of a Self-Study Activity shall provide to Attendees of Self-Study Activities mandatory evaluation forms, with evaluation data submitted to the Commission every six months, beginning six months from the date of accreditation of the Self Study Activity to determine their effectiveness and the extent to which the activity meets the needs of Attorneys, Magistrates, and Judges.

~~(M)~~ The Sponsor of each Self-Study Activity shall inform all Attendees of the twelve hour limitation on Self-Study CLE Credit provided in Rule X, Section 5(E) and Regulation 409.2.

~~(N)~~(L) The Sponsor of each Self-Study Activity shall provide a Certificate of Completion for each Attorney, Magistrate, or Judge who successfully completes the Self-Study Activity. The Certificate shall include the Ohio Activity Code, the title of the program, the name of the Sponsor, the number and type of CLE Credits earned, and the date upon which the Self-Study Activity was completed by the Attorney, Magistrate, or Judge.

~~(O)~~(M) The Sponsor shall provide the Self-Study Activity's approval status in Ohio and the name of the Sponsor to participants before they pay for the Self-Study Activity.

~~(P)~~(N) Self-study materials shall be current and, in any event, shall have been prepared no earlier than the calendar year immediately preceding the date the application for accreditation is filed.

~~(Q)~~(O) Any violation of these Regulations shall subject the Established Sponsor or Sponsor to late fees established by the Commission.

~~409.2~~ Except for a substitute CLE program pursuant to Regulation 304.4 and an approved live webinar self-study activity pursuant to Rule X, Section 5(E)(2), no more than twelve hours of CLE Credit for any biennial compliance period may be earned by an Attorney or Judge under this Regulation.

~~409.3~~(A) An Electronic Interactive Skill-Based Activity shall be classified as a Self-Study Activity subject to the requirements of Regulation 409.

(B) An Electronic Interactive Skill-Based Activity shall include each element in the following order:

- (1) One or more faculty lectures, demonstrations, or other instructional materials;
- (2) One or more skill-based performance exercises by the Attorney, Magistrate, or Judge;
- (3) Faculty feedback for that skill-based performance exercise;
- (4) Review of the faculty feedback by the Attorney, Magistrate, or Judge.

(C) An Electronic Interactive Skill-Based Activity may permit the Attorney, Magistrate, or Judge to engage in internet communications for multi-phase training, at whatever times and places the Attorney, Magistrate, or Judge chooses, with intervals between retrieving and studying instructional materials, preparing and transmitting one or more skill-based exercise performances, and receiving and studying responsive faculty critiques.

(D) An Electronic Skill-Based Activity may include more than one exercise, provided the Attorney, Magistrate, or Judge shall complete performance of each exercise within a reasonable time, as determined and disclosed ahead of time by the Sponsor, after the Attorney, Magistrate, or Judge receives initial instruction materials for that exercise.

(E) Not all phases of an Electronic Interactive Skill-Based Activity can be measured for CLE Credit hours using the methods outlined in Regulation 409(I). The Sponsor shall provide and maintain reliable methods to confirm full participation and compliance by the Attorney, Magistrate, or Judge in each phase of the activity and disclose to the Commission for approval the method used. A sponsor of an Electronic Interactive Skill-Based Activity shall preserve for a period of two years all recordings and materials generated by participants in the activity and make them available to the Commission.

**[Existing language unaffected by the amendments is omitted to conserve space]**

(I) The Sponsor of an Electronic Interactive Skill-Based Activity shall submit an evaluation questionnaire to each Attorney, Magistrate, or Judge who performed an exercise in the activity and shall retain their responses for the CLE Commission's review for two years.

**[Existing language unaffected by the amendments is omitted to conserve space]**

**410.3** Within thirty days of approval of the CLE Activity, the Sponsor shall submit to the Commission requests for CLE Credit of all Attorneys, Magistrates, and Judges in attendance in a manner authorized by the Commission.

**410.4** Any violation of these Regulations shall subject the Sponsor, Attorney, Magistrate, or Judge to late fees established by the Commission or other sanctions as provided in Rule X or these Regulations.

**[Existing language unaffected by the amendments is omitted to conserve space]**

#### **Regulation 412: Monitoring of Programs**

The Commission shall have authority to monitor any program for which CLE Credit is to be granted to Attorneys, Magistrates, or Judges. Advance notice of such attendance need not be given.

**[Existing language unaffected by the amendments is omitted to conserve space]**

**414.1** A Sponsor may apply for accreditation of a New Lawyers Training course to be presented by the Sponsor in a manner authorized by the Commission. ~~The application for accreditation shall be accompanied by a nonrefundable fee of twenty five dollars.~~ An application for a New Lawyers Training course is subject to the application fee pursuant to Reg. 405(A).

**[Existing language unaffected by the amendments is omitted to conserve space]**

**414.3** Within thirty days after presentation of a New Lawyers Training course, the Sponsor shall submit to the Commission requests for CLE Credit of all Attorneys, Magistrates, and Judges in attendance in a manner authorized by the Commission. The Sponsor shall retain attendance records for two years following the presentation of the course.

[Existing language unaffected by the amendments is omitted to conserve space]

**Regulation 415: Credit for Pro Bono Legal Service**

An Attorney, Magistrate, or Judge may receive up to one hour of CLE Credit for each six hours of pro bono legal services performed. An Attorney, Magistrate, or Judge may receive a maximum of six hours CLE Credit for such services performed during a biennial compliance period, provided the legal service is assigned, verified, and reported to the Commission by any of the following:

[Existing language unaffected by the amendments is omitted to conserve space]

**Regulation 502: Commission Not Precluded**

**502.1** An error or inaccuracy in the CLE Record or any Transcript, or the failure by the Commission to furnish a Transcript to the Attorney, Magistrate, or Judge, shall not preclude the Commission from enforcing Rule X, Rule IV, or these Regulations or from imposing sanctions for Noncompliance, but may be considered in making a determination of Good Cause.

**502.2** An Attorney, Magistrate, or Judge whose record is not in full Compliance because of failure to inform the Commission of any inaccurate or missing information cannot claim Good Cause that would require the grant of carryover credit.

**Regulation 503: Sanctions**

**503.1(A)** If an Attorney, other than with respect to New Lawyers Training requirements, or a Magistrate or Judge, without Good Cause, is not in Compliance, the Commission shall impose the sanctions contained in Rule X, Section 17(A).

(B) The Commission ~~may~~ shall impose the following monetary penalty sanctions pursuant to Rule X, Section 17(A)(1) for failure to satisfy the CLE Requirements, including any applicable modifications of those requirements contained in Regulation 305:

<b>DEFICIENCY:</b>	<b>RECOMMENDED SANCTION:</b>
Six hours or less	\$75
More than six hours but not more than 12 hours	\$150
More than twelve hours but not more than eighteen hours	\$225
More than eighteen hours	\$300

**503.2** The sanctions contained in Rule X, Section 17(A) and Regulation 503.1 may be cumulative.

**503.3** CLE Credit obtained to make up a deficiency for a prior biennial compliance period shall not be applied to satisfy the CLE Requirement for the period in which the Credit is obtained.

**503.4** If an Attorney, without Good Cause, is not in Compliance with Rule X or these Regulations for failure to timely complete the New Lawyers Training requirements, the Commission shall impose the sanction of suspension as provided in Rule X, Section 17(A)(2). However, if prior to the imposition of the sanction of suspension, the Attorney completes the New Lawyers Training requirements, demonstrates to the Commission Compliance with Rule X and these Regulations, and pays a the applicable late filing compliance fee of three hundred dollars, the Commission shall not impose the sanction of suspension.

#### **Regulation 504: Enforcement Procedures**

**504.1(A)** If an Attorney, Magistrate, or Judge fails to comply with Rule X, Rule IV, or these Regulations, the Commission shall send the Attorney, Magistrate, or Judge a notice of Noncompliance. The notice shall specify the nature of the Noncompliance and state that unless the Attorney, Magistrate, or Judge comes into Compliance or files evidence of Compliance that is satisfactory to the Commission by the date set forth in the notice, the Commission shall issue an order imposing a sanction consistent with Commission regulation. As a condition of acceptance of late Compliance, the applicable fee shall accompany the Attorney's, Magistrate's, or Judge's report of completion.

**504.2(B)** If the Attorney, Magistrate, or Judge submits evidence by the date set forth in the notice that establishes timely Compliance or late Compliance, the notice of Noncompliance shall be withdrawn, and the Commission shall so advise the Attorney, Magistrate, or Judge.

**504.3(C)** If the Attorney, Magistrate, or Judge does not come into Compliance or file evidence of Compliance that is satisfactory to the Commission by the date set forth in the notice, the Commission shall issue an order imposing a sanction consistent with Commission regulation.

#### **Regulation 1000: Effective Date**

##### **Regulation 1001: Effective Date of Regulations**

**1001.1(A)** These Regulations shall be effective January 1, 1989.

**[Existing language unaffected by the amendments is omitted to conserve space]**

**(Insert division letter)** Amendments to the Regulations adopted by the Supreme Court on July 12, 2022, shall take effect on January 1, 2023, and apply to the biennial compliance period ending on December 31, 2024, and all subsequent reporting periods. Former Regulation 409.02 shall apply to the biennial compliance period ending on December 31, 2023.

[Effective: January 1, 1989; amended effective December 15, 1989, May 29, 2000, August 7, 2000; July 1, 2001, July 1, 2002, September 1, 2004, November 7, 2005; December 26, 2005; November 1, 2007; November 2008; January 1, 2013; January 1, 2014; November 1, 2017; September 1, 2018; July 1, 2019; February 1, 2020; August 1, 2022; January 1, 2023.]



**SUPREME COURT RULES FOR THE  
GOVERNMENT OF THE JUDICIARY OF OHIO**

**RULE IV. Mandatory Continuing Legal Education for the Judiciary.**

[Existing language unaffected by the amendments is omitted to conserve space]

**Section 3. Continuing Legal Education Requirements for Judges.**

[Existing language unaffected by the amendments is omitted to conserve space]

**(E) New Judges Orientation Program.**

[Existing language unaffected by the amendments is omitted to conserve space]

(8) Failure to complete program. The Judicial College shall notify the Office of Disciplinary Counsel of a judge who, without good cause, fails to meet the applicable requirements of division (E) of this section.

**Section 4. Continuing Legal Education Requirements for Magistrates.**

[Existing language unaffected by the amendments is omitted to conserve space]

(F) Self-Study Credit. The Commission may allow up to twenty credit hours for approved self-study by a magistrate during a biennial compliance period.

**(G) New Magistrates Orientation Program.**

[Existing language unaffected by the amendments is omitted to conserve space]

(2) *Program parts.* The New Magistrates Orientation Program shall consist of the following two parts:

(a) Part I, which shall consist of a general and specific curriculum applicable to the jurisdictions of the attendees. The Judicial College shall conduct Part I at least one time each year.

(b) Part II, which shall be the Judicial College Mentor Program. Part II shall pair a new magistrate with an experienced magistrate-mentor within the same subject area jurisdiction. Each magistrate required by division ~~(F)(4)~~ (G)(1) of this section to participate in Part II shall have quarterly contact with the mentoring magistrate for a minimum of one year.

[Existing language unaffected by the amendments is omitted to conserve space]

(6) Failure to complete program. The Judicial College shall notify the Office of Disciplinary Counsel of a magistrate who, without good cause, fails to meet the applicable requirements of division (G) of this section.

[Existing language unaffected by the amendments is omitted to conserve space]

**Section 7. Allowance of Credit Hours.**

[Existing language unaffected by the amendments is omitted to conserve space]

(E) **Self-Study Credit.** The Commission may allow up to ~~twelve general~~ twenty credit hours for approved self-study by a full-time judge, part-time judge, ~~or~~ retired judge, or magistrate during a biennial compliance period.

[Existing language unaffected by the amendments is omitted to conserve space]

**Section 11. Administration of Continuing Legal Education for Judges, Magistrates, and Acting Judges.**

~~The~~ With the exception of the New Judges Orientation Program and the New Magistrate Orientation Program, the Supreme Court Commission on Continuing Legal Education shall be responsible for administration of the continuing legal education requirements of Sections 3, 4, or 5 of this rule. The Commission shall accredit continuing legal education programs, activities, and sponsors; maintain records of continuing legal education credit; issue transcripts and reports; enforce and determine compliance with the provisions of this rule and Gov. Bar R. X; recommend sanctions for the failure to comply with the requirements of this rule or Gov. Bar R. X; and perform other functions necessary to carry out the duties of the Commission and facilitate the purpose of this rule.

[Existing language unaffected by the amendments is omitted to conserve space]

**Section 13. Effective Dates.**

[Existing language unaffected by the amendments is omitted to conserve space]

**(Insert division letter)** The amendments to Sections 3, 4, 7, and 11 of this rule, adopted by the Supreme Court on July 12, 2022, shall take effect January 1, 2023, and apply to the biennial compliance period ending on December 31, 2024, and all subsequent reporting periods. Former Section 4(A) and (F) and Section 7(E) of this rule shall apply to the biennial compliance period ending on December 31, 2023.

[Effective: January 1, 1981; amended effective July 1, 1989; April 16, 1990; January 1, 1991; January 1, 1992; January 1, 1993; January 1, 1994; January 1, 1999; July 1, 2002; September 1, 2004; January 1, 2007; November 1, 2007; March 1, 2008; May 1, 2009; January 1, 2014; August 17, 2015; July 1, 2017; July 1, 2019; January 1, 2023.]