

Court Improvement Program (CIP) Technology Grant Application

Ohio Common Pleas Courts, Juvenile and Probate Divisions are eligible to submit one application for funding consideration. The application must be filled out in its entirety and submitted via email by August 5, 2026 at 5:00 PM. Late applications will not be accepted. A copy of the vendor quote must be included with the application at the time of submission.

Contact Linda Topping, CIP Analyst, at Linda.Topping@sc.ohio.gov or 614-387-9389 with any questions.

Section 1: Applicant Information

Name of Court

County

Judge

Court Address

Project Coordinator Name

Project Coordinator Title

Project Coordinator Phone

Project Coordinator Email

Tax Identification Number (TIN)

Unique Entity Identification (UEI)

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Section 2: Project Description

Project Title:

Project Summary (200 words max): Briefly describe the purpose and objectives of the project, key activities and timeline for implementation, and expected outcomes for the court and court participants.

Section 3: Project Details

1. Describe the need or challenge this project addresses:

2. What technology or equipment will be purchased?

3. How will this project support any of the following:

- ☐ Access to justice
- ☐ Virtual hearing functionality
- ☐ Right to counsel awareness
- ☐ Disaster preparedness/continuity of operations
- ☐ Other (please describe)

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Explanation:

4. Describe how this project will improve child welfare proceedings involving abuse, neglect, dependency, and/or adoption cases. If the technology will be used across multiple case types, explain how its primary purpose supports child welfare proceedings and improves outcomes for children and families.

Section 4: Implementation Plan

Briefly describe major tasks, responsible persons, implementation timeline, and how the court will maintain or support the technology beyond the grant period (e.g., ongoing licensing costs, IT support, maintenance plan).

How will the court sustain this technology, software, or service after grant funding ends?

Section 5: Budget & Vendor Information

Total Grant Amount Requested (max \$25,000):

Provide explanation of costs and any in-kind contributions if applicable:

Section 6: Outcome Measures

What impact do you anticipate this project will have?

- ☐ Fewer continuances due to improved technology or communication
- ☐ Increase in cases reaching disposition within the Court time guidelines
- ☐ Improve data collection
- ☐ Greater awareness of the right to counsel
- ☐ Reduce barriers of access to justice
- ☐ Improved or supported disaster preparedness/continuity of operations practices
- ☐ Improved participation by parents, caregivers, youth, attorneys, or other parties in court proceedings

Please describe both the short-term and long-term impacts you anticipate from this project.

Section 7: Signature & Acknowledgement

By signing below, the applicant court certifies the statement below and agrees that if awarded, the awarded entity will comply with all applicable regulations in the Code of Federal Regulations and all other Terms and Conditions outlined in the Grant Award Agreement.

I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812.

Judge

Signature

Date
