



# Online Access to Judicial Assignment Records

In order to look up judicial assignment records on the Supreme Court of Ohio’s website, first go to the Court’s website at [www.supremecourt.ohio.gov](http://www.supremecourt.ohio.gov). Follow the steps described in the screen shots below to locate the **Judge Assignments Search** screen.

## Accessing the Judge Assignments Search Screen

In the main site navigation, click **Judicial Officers**> **Judicial Assignment Program** or search “judge assignment” in the search bar.

THE SUPREME COURT of OHIO & THE OHIO JUDICIAL SYSTEM

Search

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**Judges**

- Administrative Judge Self Service
- Affidavits of Disqualification
- Bench Cards, Guides & Toolkits
- CLE & Online Transcripts
- Financial Disclosure For Families of Judges
- Igor
- Judicial College
- Judicial Liability Insurance

**Magistrates**

- Annual Registration
- Financial Disclosure
- Judicial College
- Magistrate FAQ
- Notification of Appointments

**Assigned & Acting Judges**

- Judicial College
- JASPAY Portal
- Judicial Assignment Program**
- Acting Judges

This will open a new page, click **Assignment Search**.

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### Judicial Assignment Program

Use the links below for additional information and resources related to the Judicial Assignment Program

[Guidelines for Assignments of Judges](#) (Revised effective Oct. 17, 2019)

**Assignment Search**

**Retired Assigned Judge Compensation Online Submission**

- JASPAY Time Entry Screen
- Instructions for using Online Submission
- Help Video for Using Online Submission

**IGOR**

- Login
- Igor Instructions

[Judicial Salary](#)

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# Looking up Assignment Records

On the **Judge Assignments Search** screen, searches may be performed using one or more of the eight available search parameters.

A judge wanting to look up their assignment records (which would include assignment numbers) should type their last name into the **Assigned Judge Last Name** box. Other search parameters may also be used, such as the **Assignment Year** (note that only the last two digits of the year should be entered).

In the above example, a search has been performed for all assignments of Judge Amy Rosebrook. Here, we can see that Judge Rosebrook had both case-specific assignments and a period of time assignment. Under the **Type** column, a case-specific assignment will show **Case** and period of time assignments will show **General** or **Month**.

To view assignment details, click on the assignment number under the **Assign #** column.

Assign #	Reqst. Admin. Judge	Requesting Court	Effective	Type	Assigned Judge
23JA2023	Bumb, Michael	Fulton Co. CP, Prob/Juv	06/07/2023	General	Rosebrook, Amy
23JA1855	Steitzer, J.T.	Williams Co. CP, Gen/DR	05/24/2023	General	Rosebrook, Amy
23JA0251	Haselman, Scott	Fulton Co. CP, Gen/DR	01/27/2023	Case-Recusal	Rosebrook, Amy
22JA3761	Schierloh, Keith	Putnam Co. CP, Gen/DR	12/20/2022	General	Rosebrook, Amy
22JA3539	Steitzer, J.T.	Williams Co. CP, Gen/DR	12/07/2022	General	Rosebrook, Amy
22JA1812	Rosebrook, Amy	Henry Co. CP, Gen/Prob	06/21/2022	Case-Other	Rosebrook, Amy
22JA1786	Schierloh, Keith	Putnam Co. CP, Gen/DR	06/17/2022	General	Rosebrook, Amy
22JA1576	Robinson, Jeffrey	Fulton Co. CP, Gen/DR	06/06/2022	General	Rosebrook, Amy
21JA2429	Rohrs, John	Defiance MC	09/09/2021	General	Rosebrook, Amy
21JA1784	Reddin, Mark	Bowling Green MC	06/28/2021	General	Rosebrook, Amy
21JA1619	Niese, Chad	Putnam Co. MC	06/16/2021	General	Rosebrook, Amy
21JA1602	Nagel, Eric	Fulton CC	06/14/2021	General	Rosebrook, Amy
21JA0498	Rohrs, John	Defiance MC	03/02/2021	General	Rosebrook, Amy
20JA2962	Niese, Chad	Putnam Co. MC	12/09/2020	General	Rosebrook, Amy

ASSIGNMENT DETAILS
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Assignment	21JA2429
Requesting Judge	Rohrs, John
Assigned Judge	Rosebrook, Amy
Court	Defiance Municipal Court
Effective Date	09/09/2021
Assignment Type	General
Dates	10/01/2021-03/31/2022

The details for Assignment No. 21JA2429 are shown to the right.

Click **Close** or the white **X** in order to close the details screen and return to the search results.

### General Search Tips

- Be sure to include something in at least one search box.
- If searching for a particular assigned judge’s records, type their last name in the **Assigned Judge Last Name** box, not in the **Req. Admin. Last Name** box (that field is for the last name of the administrative judge of the court at the time in which the judge was assigned.)
- If using the **Requesting Court Name** field, type only the county name or the first portion of a municipal court’s name (e.g., “Cuyahoga”, “Defiance”, “Parma”, “Lebanon”, and so on).

**Questions?**

If you have any questions about the JASPAY Portal, please contact the Judicial Assignment Analyst at 614.387.9415.