

# OHLEG eDisposition Portal

## Overview and Demonstration



**DAVE YOST**  
OHIO ATTORNEY GENERAL



1

## What is the eDisposition Portal?

- Application within the Ohio Law Enforcement Gateway (OHLEG)
- Available to all Clerks, Courts, and their designated staff
- Designed to achieve the following goals
  - Transparency into open arrest cycles
  - Track progress in electronic reporting
  - Manually enter and correct dispositions
- A free alternative to mail in most cases

2

## The eDisposition Portal is Not

- A replacement for the current eDisp system
- A better option than reporting (through your CMS)
- A finished masterpiece
  - Search optimizations in progress
  - Incorporating user feedback
- Designed update records in bulk

3

## Getting Access to eDisposition Portal

- Process is slightly different depending upon your situation
  - Court/Clerk has current access to OHLEG
  - Court/Clerk had access to OHLEG within the last year (but access has lapsed)
  - Court/Clerk has never had access to OHLEG (or access has lapsed greater than one year)

4

## Agency Has Current OHLEG Access

- Go to [OHLEG Portal](#)
- Agency administrator should complete the request form
- Submit the completed form to [OHLEGSupport@ohioago.gov](mailto:OHLEGSupport@ohioago.gov)
- Should not leave fields blank
- Access typically granted within 48 hours of receiving all information

5

## Agency Has Lapsed OHLEG Access (Less Than One Year)

- Complete the eDisposition access request form
- Have your agency administrator contact [OHLEGSupport@ohioago.gov](mailto:OHLEGSupport@ohioago.gov)
  - If you don't know your agency administrator, OHLEG staff can assist
  - If you need to designate a new agency administrator, complete the form and submit to [OHLEGSupport@ohioago.gov](mailto:OHLEGSupport@ohioago.gov)
- QA Staff will need to validate your roster of individuals with OHLEG access
  - Must occur over the phone
  - The quicker you connect, the quicker you get access

6

## **New OHLEG Access (Or Lapsed Greater Than One Year)**

- Complete and send the following forms to [OHLEGSupport@ohioago.gov](mailto:OHLEGSupport@ohioago.gov)
  - New agency application
  - Agency administrator designation form
  - eDisposition Portal Access form
- OHLEG staff will contact you and walk you through the process of getting setup
  - If OHLEG staff leave you a message, it's important to return the call (and not just email)
  - Some verification may need to occur over the phone

7

## **Request for Access Form (Common Issues)**

- List the Court's ORI (even if you are a Clerk)
- Specify email address where eDisposition logs will be sent
- List each employee who will need access
- List each LE agency whose arrest records you want included

8

## Answers to Some FAQs

- Add/remove law enforcement agencies in the future by contacting OHLEG support
- Add/remove users (and change email addresses) by contacting OHLEG support
- Agency ORI can be obtained from the agency (or found online)

9

## Current Limitations

- Can't modify records entered by BCI staff
- Can only view up to 300 records at a time
- Can't provide administratively separate access to Court and Clerks
  - CCH is built around the court's ORI
  - Clerks haven't traditionally been assigned a separate ORI by DPS/DOJ
- Can only see records for one court

10

# What's in Progress?

- Support for separate clerks/court access
  - Highest priority enhancement
- Support for clerks to view records from multiple courts
  - Ability to download updated CCH Extracts
- User suggested enhancements
- Additional search optimization
- Ability to upload sealing/expungement orders

11

## Logging in

1. Enter your OHLEG username and password and press the login button.

**OHLEG**  
OHIO LAW ENFORCEMENT GATEWAY

**DAVE YOST**  
OHIO ATTORNEY GENERAL

OHLEG Pre-production

**Login**

TEST WEB SITE  
This is the TEST website for OHLEG. If you are looking to log in normally, please type www.ohleg.org in the web address bar and hit ENTER.

Username  
Password

**Log in**

[Forgot Password](#)

**OHLEG Support**  
1 (866) 49-OHLEG (866-406-4534)  
[OHLEG Rules and Regulations](#)  
[OHLEG Security Training Video](#)  
[eOPOTA Learning Management System](#)

The Ohio Law Enforcement Gateway is a state-of-the-art electronic information network that allows Ohio law enforcement agencies to share criminal justice data efficiently and securely. OHLEG provides law enforcement with dozens of investigative tools and training applications to help solve and prevent crime, including data from a wide range of topics. Ohio is a national leader in providing multiple web-based resources to law enforcement statewide.


Use of OHLEG is limited to those employed by criminal justice agencies.

To obtain access to OHLEG, you must do the following:

1. Be sure to watch the required OHLEG Security Training Video located on the left of this screen before applying for access.
2. A current OHLEG user from your agency can log in to OHLEG and click "OHLEG Online Account Application."
3. Complete the Application Request Form for the new user and click the "Submit Application" button.
4. The Agency Chief/Supervisor or the designated "Approver" will log into OHLEG and click "OHLEG Online Account Application."
5. The Chief/Supervisor or the designated "Approver" will click "OHLEG Account Requests Awaiting Agency Approval" from the dropdown under "Agency Administration." They will click "select" next to the application they wish to approve.
6. Assign OHLEG Apps, confirm Required Security Training Completed by the Applicant, and Enter their Title. Click "Approve."

12

# Select Session Agency

 Action Required - Select Session Agency

Your account is associated with more than one Agency. In order to continue you must select which agency you would like to complete your login

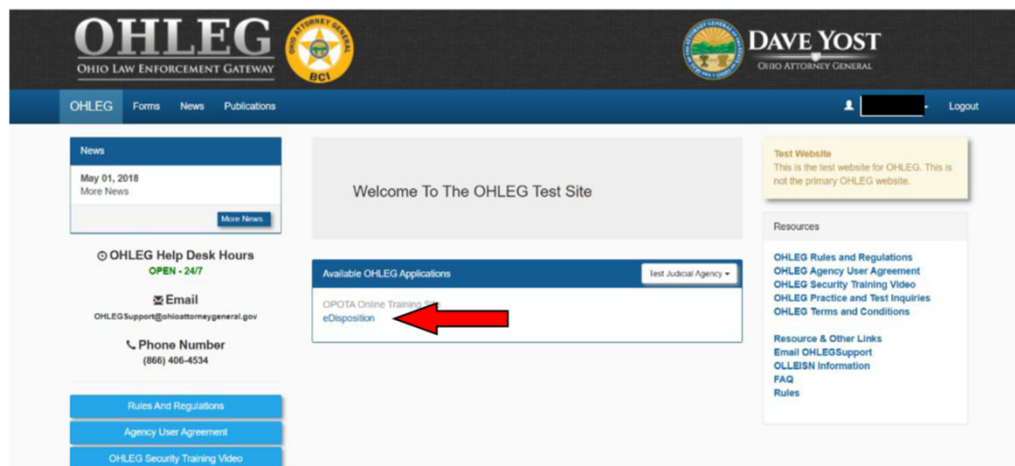
- ☐ OHLEG Support
- ☐ Test A Police Department
- ☐ OHLEG RMS Root
- ☐ AGO - BCI&I - Communications
- ☐ AGO - BCI - OHLEG Audits
- ☐ AGO - BCI&I
- ☐ BCI OHLEG RR
- ☐ Fulton County Sheriffs Office

☐ Remember my choice

You can change your default agency at anytime from your profile page.

13

# Select eDisposition portal



The screenshot shows the OHLEG Ohio Law Enforcement Gateway website. The header includes the OHLEG logo and the Ohio Attorney General's office, Dave Yost. The main content area displays a 'Welcome To The OHLEG Test Site' message. A red arrow points to the 'eDisposition' link under the 'Available OHLEG Applications' section. The sidebar on the left contains 'OHLEG Help Desk Hours', 'Email', 'Phone Number', and 'Resources'.

14

# Submission Results Report

## Electronic Disposition Submission Results

CATEGORY	COUNT LAST 30 DAYS	COUNT LAST 90 DAYS	COUNT LAST 120 DAYS
Dispositions Accepted	1442 (~91.73%)	5225 (~94.23%)	6644 (~94.50%)
Dispositions Rejected	130 (~8.27%)	320 (~5.77%)	387 (~5.50%)
Rejected for the lack of ITN or Fingerprints on file	81	232	277

\*Aggregate numbers do not include submissions where a disposition for the arrest was already on file at BCI\*

15

# Aggregate Arrest Report

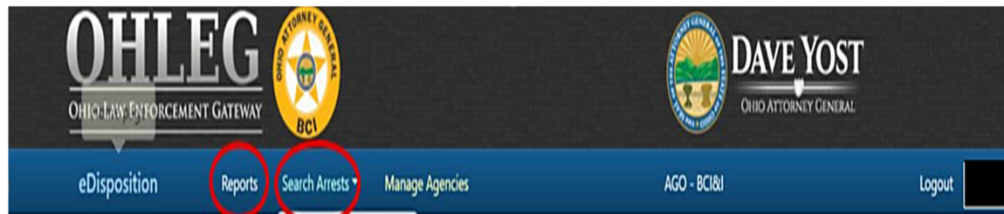
## Aggregate Arrest Records With No Disposition Report

CATEGORY	Less Than 12 Months	12 - 24 Months	24 - 60 Months	60 - 120 Months	Greater Than 120 Months	Total
Felony Arrests	12906	13959	36259	57168	191676	311968
Misdemeanor Arrests	19616	20693	56436	106526	284265	487536
Juvenile Arrests	1879	2354	3970	4	4	8211
Other Arrests(unspecified offense level)	922	55	1289	15437	311200	328903

\*Aggregate arrest records can only be retrieved by county (and not by court). Charges for any adult arrest may have been filed in a county court, municipal court, or common pleas court.\*

16

# Search features



Information displayed on the "Electronic Disposition" report below reflects the total number of records that were successfully added or updated during the search. Details explaining why individual dispositions were rejected can be found in the disposition report emailed to each agency after the search. Searchers will not include records sent to BCI by mail.

17

## Search by person or case

### ● Search by ITN, BCI, FBI or TRN

ITN (Incident Tracking Number) ⓘ

BCI (Bureau Crime Investigation) ⓘ

FBI (Federal Bureau of Investigation)

TRN (Case Number)

ITN must:

- end with a letter
- not have more than 2 letters
- have 6 leading digits **if** it ends with 2 letters (nnnnnXX)

Where:

n = 0-9  
X = letter

BCI format: Xnnnnnn  
Where:  
X = A, B, C, D, J or no character  
n = 0-9 (nnnnnn are 6 digits)

FBI must be 3-9 characters.

TRN: Allows alpha and numeric characters. Limit of 16.

18

# Search by person



SSN (Social Security Number)

Last Name

First Name

Middle Name

DOB (Date of Birth)

- SSN must have 9 digits

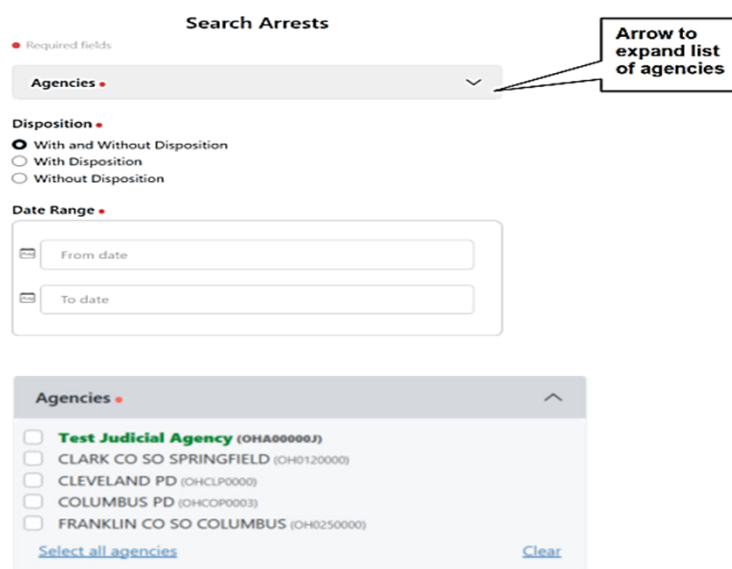
**Last Name, First Name, Middle Name and DOB:** If only the last, first, and middle name or DOB are entered the system returns the following error message:

Valid combinations of fields:

- SSN
- SSN and Last Name
- At least one of First Name, Middle Name or Date of Birth together with Last Name
- All fields

19

# Search by date range



**Search Arrests**

• Required fields

**Agencies** •

Disposition •

☒ With and Without Disposition

☐ With Disposition

☐ Without Disposition

**Date Range** •

From date

To date

**Agencies** •

☐ **Test Judicial Agency** (OHA000003)

☐ CLARK CO SO SPRINGFIELD (OH0120000)

☐ CLEVELAND PD (OHCLP0000)

☐ COLUMBUS PD (OHCOP0003)

☐ FRANKLIN CO SO COLUMBUS (OH0250000)

[Select all agencies](#)

[Clear](#)

Arrow to expand list of agencies

20

# Search by date range

## Disposition •

- ☒ With and Without Disposition  
☐ With Disposition  
☐ Without Disposition

## Date Range •

From date



×

To date








×

If a date is added greater than five years the date color will turn red and a system error will display.

21

# Arrest screens

eDisposition   Reports   Search Arrests ▾   Manage Agencies   AGO - BCI&I   Logout   Conchita Matson															
<b>Arrests</b>															
5 record(s) found 8/13/2025 8:37 AM <a href="#">Export</a> <a href="#">Cancel</a>															
<a href="#">scroll to bottom</a> <div>Search 5 record(s) <input type="text"/></div>															
Export <input type="checkbox"/>	Dispositions	Aliases	First Name ▾	Middle Name ▾	Last Name ▾	SSN ▾	Date of Arrest ▾	BCI ▾	FBI ▾	ITN ▾	TRN ▾	Charges	Case Number ▾	Arres Age	
<input type="checkbox"/>		<a href="#">Aliases</a>	POOR	QUALITY	ALIAS	<a href="#">SSNs</a>	10/02/2018	A123456	9018000			<a href="#">Charge</a>		BUR	
<input type="checkbox"/>		<a href="#">Aliases</a>	POOR	QUALITY	ALIAS	<a href="#">SSNs</a>	04/04/2019	A123456	9018000	123459DD		<a href="#">Charge</a>		BUR	
<input type="checkbox"/>		<a href="#">Aliases</a>	POOR	QUALITY	ALIAS	<a href="#">SSNs</a>	03/02/2021	A123456	9018000			<a href="#">Charge</a>		BUR	
<input type="checkbox"/>		<a href="#">Aliases</a>	POOR	QUALITY	ALIAS	<a href="#">SSNs</a>	08/18/2021	A123456	9018000			<a href="#">Charge</a>		BUR	
<input type="checkbox"/>		<a href="#">Aliases</a>	POOR	QUALITY	ALIAS	<a href="#">SSNs</a>	08/30/2021	A123456	9018000			<a href="#">Charge</a>		BUR	

22

# Adding a disposition

Export	Dispositions	Aliases	First Name ↑↓ ▾	Middle Name ↑↓ ▾	Last Name ↑↓ ▾	SSN ↑↓ ▾	Date of Arrest ↑↓ ▾	BCI ↑↓ ▾	FBI ↑↓ ▾	I
<input type="checkbox"/>		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	09/13/1984	A123456	9018000	
<input type="checkbox"/>		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	06/18/2016	A123456	9018000	
<input type="checkbox"/>		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	06/18/2016	A123456	9018000	
<input type="checkbox"/>		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	10/12/2016	A123456	9018000	

23

# Modifying a disposition

Export	Dispositions	Aliases	First Name ↑↓ ▾	Middle Name ↑↓ ▾	Last Name ↑↓ ▾	SSN ↑↓ ▾	Date of Arrest ↑↓ ▾	BCI ↑↓ ▾	FBI ↑↓ ▾	I
<input type="checkbox"/>		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	09/13/1984	A123456	9018000	
<input type="checkbox"/>		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	06/18/2016	A123456	9018000	
<input type="checkbox"/>		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	06/18/2016	A123456	9018000	
<input type="checkbox"/>		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	10/12/2016	A123456	9018000	

[Add Disposition](#) [Cancel](#)

		Court Date ↑↓ ▾	Final Disposition ↑↓ ▾	Court ORI ↑↓ ▾	Literal Charge ↑↓ ▾	Offense Level ↑↓ ▾	ORC ↑↓ ▾
1			DISMISSED		AGGRAVATED BURGLARY 3CTS		2911.11
2			ACQUITTED		AGGRAVATED BURGLARY 5CTS		2911.11
3			CONVICTED LESSER OFFENSE		BURGLARY 2CTS		2911.12
4		12/06/2016	CONVICTED LESSER OFFENSE	OHBCI000J	DISORDERLY CONDUCT		2917.11A1

24

# Deleting a disposition

Export	Dispositions	Aliases	First Name	Middle Name	Last Name	SSN	Date of Arrest	BCI	FBI
<input type="checkbox"/>		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	09/13/1984	A123456	9018000
<input type="checkbox"/>		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	06/18/2016	A123456	9018000
<input type="checkbox"/>		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	06/18/2016	A123456	9018000
<input type="checkbox"/>		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	10/12/2016	A123456	9018000

[Add Disposition](#) [Cancel](#)

		Court Date	Final Disposition	Court ORI	Literal Charge	Offense Level	ORC
1			DISMISSED		AGGRAVATED BURGLARY 3CTS		2911.11
2			ACQUITTED		AGGRAVATED BURGLARY 5CTS		2911.11
3			CONVICTED LESSER OFFENSE		BURGLARY 2CTS		2911.12
4		12/06/2016	CONVICTED LESSER OFFENSE	OHBCI000J	DISORDERLY CONDUCT		2917.11A1

25

# Connecting arrests

		<a href="#">Aliases</a>	JOHN	Q	TEST	<a href="#">SSNs</a>	10/12/2016	A123456	9018000	1111111D
--	--	-------------------------	------	---	------	----------------------	------------	---------	---------	----------

## Add Disposition

Agency: BUR CRIM IDENT LONDON, Arrest ID: 6586632, TCN: XR-7328, Case

Numbers:

Arrested Person: JOHN TEST

● Required fields

Court Date

Please enter DOA and ITN in Comment for CONNECTED TO Final Disposition.

Final Disposition ●

CONNECTED TO

■ Conviction type final disposition

Court ORI

OHBCI000J

26

## What's in Progress at BCI?

- Online (recorded) trainings
  - Fingerprinting (what needs submitted when and why)
  - Dispositions (what needs to be submitted and how)
- Modification of CCH rules to reduce rejections
  - Accept the data we can when certain technical requirements aren't met
  - Remove rule that rejects disposition when "arrest" occurs after disposition
- CCH vendor improving eDisposition reports received by clerks
- Developing a solution that allows previously rejected dispositions to be periodically reprocessed (2022 and after)
- Leverage new data analytics platform to identify missing dispositions (has CCH data, OCN, OCSS, ODRC, and more)

27

## Opportunities Still Available (Through 9/30/2026)

- Purchase of livescan fingerprinting device (courts, clerks, probation departments, and law enforcement)
- Funding to partner with your vendors/IT to recover dispositions in bulk
- Funding to transition courts to electronic reporting
- Funding to transition courts from OCN reporting to direct reporting

28

# Need Help With eDisposition Errors?



- Region 1 –Erin Tyko
  - [Erin.Tyko@OhioAGO.gov](mailto:Erin.Tyko@OhioAGO.gov)
  - (419)-270-6385
- Region 2 –Jessica Wilson
  - [Jessica.R.Wilson@OhioAGO.gov](mailto:Jessica.R.Wilson@OhioAGO.gov)
  - (740) 845-2041
- Region 3 –Danielle Thornsberry
  - [Danielle.Thornsberry@OhioAGO.gov](mailto:Danielle.Thornsberry@OhioAGO.gov)
  - (740) 845-2456
- Region 4 –Vacant
  - [IdentQA@OhioAGO.gov](mailto:IdentQA@OhioAGO.gov)
  - (740) 845-2605

29

## How to contact us



**DAVE YOST**  
OHIO ATTORNEY GENERAL



30