

THE SUPREME COURT *of* OHIO

ADVISORY COMMITTEE ON CASE MANAGEMENT

Honorable Timothy Cannon

Eleventh Appellate District

Chairperson

Honorable Judith French

Tenth Appellate District

Vice Chairperson

Meeting Minutes

April 29, 2011

Committee Members Present:

Anne Brown
Judge Timothy Cannon, Chair
Judge Anthony Capizzi
Mark Combs, Esq.
Judge Rocky Coss
Judge Carol Dezso
Judge Gary Dumm
Judge Judith French, Vice Chair
Judge Richard Frye

Judge Laura Gallagher
Judge Kathleen Giesler
Lisa Gorrasi, Esq.
Judge Michael Hall
Judge Jerome Metz
Judge Edward O'Farrell
Judge Tom Pokorny
Judge Jack Puffenberger
Judge Joseph Zone

Committee Members Absent:

Jean Atkin, Esq.
Gretchen Beers, Esq.
Russell Brown, Esq.
Judge Robert Douglas

Judge Sheila Farmer
Judge Alan Goldsberry
Judge John Pickrel

Supreme Court of Ohio Staff Members Present:

Steve Hollon
Stephanie Hess
Diane Hayes
Stephanie Graubner Nelson

Rick Dove
Brian Farrington
Laura McLaughlin

Summary of Meeting:

Advisory Committee Chairperson Judge Timothy Cannon called the meeting to order by thanking the members for agreeing to serve on the Advisory Committee on Case Management. He then asked the members to introduce themselves; followed by the introduction of the staff of the Case Management Section. On behalf of Chief Justice Maureen O'Connor, Administrative Director Steve Hollon welcomed the Committee to the Ohio Judicial Center and thanked them for their service. Mr. Hollon

then went on to describe the purpose of the Advisory Committee and briefly summarize the issues that the Committee will be reviewing.

Stephanie Hess, Manager of the Case Management Section, provided a brief presentation which outlined the areas of assistance provided by the Case Management Section: caseload statistical reporting, judicial assignments, and caseflow management education and consulting. She also provided the Advisory Committee with a definition of caseflow management, reviewed the Fundamentals of Caseflow Management and the National Center for State Court's CourTools performance measures, as well as the Rules of Superintendence relevant to caseflow management and caseload statistical reporting. Ms. Hess concluded her presentation by discussing some of the challenges with the current statistical reporting structure in Ohio.

Judge Cannon and Mr. Hollon led the group in a discussion about the guidelines for the operation of the Advisory Committee and how the Committee will function and make recommendations to the Court, as well as the creation of subcommittees and workgroups.

Mr. Hollon discussed the time guidelines for disposition of cases and a judge's responsibility to strive to meet the time guidelines. The Committee discussed the impact of a revision to the time guidelines on a court's case management system and the incorporation of the CourTools and judicial performance measures into the case management systems. The relevance of the data collected was also discussed as well as the limitations of current case management systems.

The Advisory Committee then reviewed the proposed Items for Consideration as developed by the Case Management Section. These items include (1) the case time guidelines, (2) caseload statistics, (3) case assignment systems, and (4) court management consultation. Discussion followed. Topics discussed included: the creation of relevant caseload statistics and corresponding instructions for the submission of those statistics, methods of reporting caseload statistics, education for judges and magistrates, the court management educational program for court administrators, and caseflow management reviews, to name a few.

The Advisory Committee also discussed how to communicate effectively with the various judges' associations. It was proposed that the judges plan to make a presentation to their colleagues during the association meetings. At that time, the judges should solicit feedback from their peers regarding the Committee's priorities. A list of talking points for the judges to use during those meetings was requested.

Judge Cannon discussed the timeline of the Committee and its sub-committees. He indicated that the Chief Justice has requested swift action; it is anticipated the Committee will begin work on the revision to the time guidelines immediately.

Action Items:

- (1) Staff will develop talking points for the judges to use at judges' association and bar meetings.
- (2) Committee members were asked to identify the categories of items for consideration in which they would prefer to serve as a sub-committee member.

Motions and/or Decisions:

There were no motions offered for consideration.

Next Meeting:

Friday, June 10, 2011
10:00 AM – 2:00 PM
The Ohio Judicial Center
Room 281

Future Meeting Dates:

Friday, August 19, 2011
Friday, October 14, 2011