

APR 28 2020

IN THE OREGON MUNICIPAL COURT  
LUCAS COUNTY, OHIO

OREGON MUNICIPAL COURT

In Re:

CONTINUING OPERATIONS  
IN RESPONSE TO THE COVID-19 (CORONAVIRUS)  
PUBLIC HEALTH CRISIS

)  
) Administrative Order No.:  
)  
) *2020 00021*  
)

In order to ensure the safety of court staff and citizens before the Court, the Court is temporarily enacting the following:

**Continuing Operations.**

Beginning May 18, 2020, face coverings are required of the public, court employees coming in direct contact with the public, and other individuals seeking to enter the building. Individuals will also be required to have their temperature taken prior to entering the courthouse. Anyone with a temperature over 100 degrees will be asked to leave and their case will be rescheduled.

Beginning May 18, 2020, the Court will begin to phase in regular court operations according to the schedule below.

**May 18, 2020.** Courthouse will open to include scheduled CRA (Felony), CRB (Criminal) and TRC (Operating Under the Influence) cases. This includes preliminary hearings, pretrials and trials on the docket the 9:00 a.m. out of custody arraignment docket for CRA, CRB and TRC cases only. Face coverings are required to enter the building.

Other than warrants, access to the Courthouse is strictly limited to persons (attorney, defendant, victim, witnesses with subpoena) with scheduled cases.

Start times for scheduled assigned cases will be staggered:

- 9:00 a.m. – Arraignments & Public Defender Screening
- 9:00 a.m. – Public Defender Pretrials
- 10:00 a.m. – Preliminary Hearings and Probation Sentencings
- 10:30 a.m. – Cases with Private Attorneys and Pro Se cases
- 1:30 p.m. on Mondays & Tuesdays – Private Attorney Cases

**June 1, 2020.** Courthouse will open to hearings on civil cases and small claims. The courthouse will also hold hearings on TRD (Traffic) cases that have been continued due to COVID-19 on Wednesday at 9:00 a.m. The courthouse will open to payment of fines, costs and fees and court filings. Access to the building is strictly limited to persons with

scheduled cases, warrants, court filings or making payments. Face coverings are required to enter the building.

**July 1, 2020.** Courthouse is open to hearings on new TRD (Traffic) cases. Access to the building is strictly limited to persons with scheduled cases, warrants, court filings or making payments. Face coverings are required to enter the building.

**August 3, 2020.** Courthouse is open to the public. The need for face coverings will be determined by the public health recommendations at that time.

**Fines and Costs:** Payment of fines, costs and fees prior to June 1, 2020 can only be made via mail, online payment or by phone.

When the emergency subsides, the Court shall enter an order declaring an end to the emergency and a resumption of normal operations.

Questions regarding the plan to re-open the Oregon Municipal Court should be directed to the Clerk of Court at 419-690-7302. Thank you.

**IT IS SO ORDERED.**

4/28/20  
Date

Louis S. Kovacs  
Judge Louis S. Kovacs