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CLERK OF  
IN THE ELYRIA MUNICIPAL COURT ELYRIA MUNICIPAL COURT  
ELYRIA, OHIO

BY:     *clw*    

STATE OF OHIO :  
                  :ss  
LORAIN COUNTY :

**COURT ORDER**

This Court has issued a number of Administrative Orders since Ohio Governor Mike DeWine issued Executive Order 2020-010 and declaring a State of Emergency in response to the COVID-19 public health emergency. The purpose of those orders has been to insure the safety of the employees in the Elyria Municipal Courthouse and public with business with the Court. As new information and new technology has come available, the Court has modified its Orders to reflect the need at the moment. As restrictions are being lifted and the public is becoming more mobile, the need to work toward safely restoring the public access to the country must be a priority. Restoration, however, must be responsible and keep the safety of the employees and people having business with the Court in the forefront while still upholding the duties to protect the rights of the defendants and the victims.

It is therefore determined that for the efficient, safe operation of the Court and by agreement of the Judges and the Clerk of Court, **IT IS HEREBY ORDERED:**

**COURTHOUSE ENTRY RULES**

- (1) Everyone entering the Elyria Municipal Courthouse must wear a mask while in the building.
- (2) Everyone entering the Elyria Municipal Courthouse must sanitize their hands upon entering the building. Hand sanitizer is available throughout the building.
- (3) Until further Order, there remains limited access to the Courthouse. Only individuals with Court business will be allowed in the building.
  - That includes people with pending cases, people who have business with Compliance, Probation, or Victim Advocates, subpoenaed witnesses, the Press, and individuals with pending civil cases.

- One person will be admitted for any Defendant who will be seen for video initial appearance or arraignment.
  - Victims may bring one support person with them for appointments and hearings.
  - **No one under the age of 18 will be admitted to the Courthouse.**
- (4) Everyone entering the Courthouse will have their temperatures taken by a no-touch infrared thermometer. Individuals with a temperature of 100°F or higher will not be admitted.
- (5) Public areas will be periodically sanitized with the heavy traffic areas being frequently sanitized, including, but not limited, to seating, door handles, and counters.
- (6) Court employees shall take their temperature every morning at home or upon arrival at the Courthouse. No-touch thermometers are available in each Judge's office and the office of the Clerk of Courts. Any employee registering a temperature in excess of 100°F should not report to work or shall leave the Court when the temperature becomes known. The missed time will qualify as sick time.
- (7) Persons entering the Elyria Municipal Courthouse will answer the following questions:
- Have you had a fever, cough, shortness of breath or loss of taste or smell over the last few days?
  - Do you currently have a dry cough, runny nose, shortness of breath or sore throat?
  - Within the last 14 days, have you traveled to any foreign county?
  - Within the last 14 days, have you traveled out of State?
  - To your knowledge, have you been exposed to anyone who has been diagnosed with the COVID-19 virus?

If the answer to any of these questions are yes, the party will not be admitted without the consent of a Judge.

Date: May 11, 2020



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JUDGE GARY C. BENNETT  
Administrative and Presiding Judge



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JUDGE ROBERT C. WHITE

Read and approved:



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ERIC ROTHGERY  
Clerk of Courts