

FILED

2020 APR 29 AM 11:10

NAPOLEON MUNICIPAL COURT

IN THE NAPOLEON MUNICIPAL COURT OF HENRY COUNTY, OHIO

GENERAL ORDER

In light of Governor DeWine's easing of the Ohio Stay at Home order, effective May 4, 2020 and continuing until further order, the attached shall be the operating policy of this Court. Commencing May 4, 2020, the operating hours of the Court shall be Monday through Friday 7:30am until 4:00pm. Pre-trials shall continue to be conducted by telephone until further notice. Starting May 12, 2020, all other hearings shall be scheduled on a case by case basis as deemed necessary by the Court and to the extent that they can be heard in accordance with this Court's operating policy and Ohio Department of Health guidelines.

  
\_\_\_\_\_  
JUDGE

# Attention

FILED

Due to the public health emergency and the Ohio Department of Health's ongoing Stay at Home order:

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NAPOLEON MUNICIPAL COURT

1. Only real parties in interest shall be allowed in the Courthouse.

That includes:

Defendant

Victim

Witnesses

Victim Advocate

Attorneys

Friends and family, including children and other non-parties must remain in their vehicle or at home. Everyone is encouraged to continue to use online and telephone services as well as the Court's exterior drop box.

2. All persons entering the Courthouse **shall be required to wear a mask** and are subject to having their temperature taken. All parties shall be required to use the provided hand sanitizer upon entering the Courthouse. Anyone who refuses to do so will be asked to leave and may be deemed to have failed to appear. Anyone with a body temperature of 100 degrees or more shall be asked to leave and seek medical attention.
3. Social distancing shall be maintained at all times. **All parties**, including attorneys must remain at least 6 feet away from each other.

These orders are in place until further notice and are for your safety and protection. Thank you for your cooperation in this crisis.



Judge Amy C. Rosebrook

FILED  
2020 APR 28 AM 11:06  
NAPOLEON MUNICIPAL COURT

IN THE NAPOLEON MUNICIPAL COURT OF HENRY COUNTY, OHIO

GENERAL ORDER

In light of Governor DeWine's easing of the Ohio Stay at Home order, effective May 4, 2020 all employees shall report to work for normal hours. Employees shall continue to be required to take their temperatures every morning and shall maintain a distance of six feet while at work. Only one person shall be allowed in the copy room at a time. Employees are encouraged to but at this time shall not be required to wear a mask during business hours except when dealing with the public. All court employees shall continue to adhere to the City of Napoleon's Covid 19 policy guidance.

  
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JUDGE