

SOUTH EUCLID MUNICIPAL COURT



JUDGE
Gayle Williams-Byers

CLERK OF COURT
CHARDAL E. GUNTER

IN THE SOUTH EUCLID MUNICIPAL COURT
CUYAHOGA COUNTY, OHIO



In the matter of
Temporary Order In Response To The
COVID-19 (CORONAVIRUS) Public Health

Administrative Order 2020-07

On March 17, 2020 this Court issued an Administrative Order making certain findings of fact, and, based upon those findings, this Court has the responsibility to respond and take measures, protecting the public based upon the public health emergency created by COVID-19.

Therefore it is hereby ordered effective as of March 17, 2020; the following temporary mandates will take effect:

1. **Civil/Small Claims Cases:** All civil/small claims cases will be continued until the week of April 20, 2020.
2. **Traffic/Criminal Arraignments:** Hearings scheduled on the following dates will be continued: March 19, 2020, March 26, 2020, April 2, 2020, April 9, 2020 and April 16, 2020 new dates will be issued.
3. **Traffic/Criminal Pre-Trials and Hearings:** In cases in which the defendant previously waived his/her rights to a speedy trial, all proceedings (pre-trials, status hearings, show cause hearings motion hearings, suppression hearings, probation violation hearings, etc.) will be continued until the week of April 20, 2020. All other hearings must be schedule by calling the Clerk's office at 216.381.2880.
4. **Speedy Trials:** All Bench and Jury Trials not subject to Speedy Trial violations shall be rescheduled to the week of April 20, 2020 and beyond and new dates will be issued.
5. **Mental Health Docket:** Will report by telephone at 216.381.2880 or email at probation@secourt.org until further notification.
6. **Housing Docket:** All hearings shall be suspended and rescheduled and resume after April 20, 2020.

7. **Night Court:** All docket shall be suspended and resume on April 23, 2020.
8. **Probation Reporting:** All probationers will report by telephone at 216.381.2880 or email at probation@secourt.org until further notification.
9. **Payments:** The Court will accept payments in the form of a personal, cashier or certified check or money orders **ONLY**. Please make your check or money order payable to "South Euclid Municipal Court". Please mail your payments to the following address: South Euclid Municipal Court, 1349 S. Green Road, South Euclid, Ohio 44121.
10. **Traffic/Criminal and Civil/Small Claims Filings:** All filings maybe accepted fax or email. The Court's fax number is 216.381.1195 and the email address is info@secourt.org. All filings must include the case number as well as complete contact information for the litigant and or requestor.
11. **Attorney Fee Bills:** All fee bills must be submitted to the Court via fax and must include complete case numbers on all documents and complete contact information.

Be advised that for all continued court dates whether Civil/Small Claims or Traffic/Criminal notices of new court dates will be sent as follows: Self-represented Pro Se litigants will receive notice via mail of the new hearing date at the last known address provided to the Court. Attorneys including appointed counsel on criminal cases will receive notice via email or in the event that no email address is noted or provided notice shall be sent via mail to the last know office address available to the Court. In all events all parties are encourage to frequently to review the Court's online docket at secourt.org for updated information regarding new Court dates.

The Court will continue to monitor and review this situation to determine if additional measures are necessary.

This Order shall remain in effective until further notice from the Court.

IT IS SO ORDERED.



Judge Gayle F. Williams-Byers

JOURNALIZED ON: March 17, 2020
BY: C. P. Sumpter

**SOUTH EUCLID MUNICIPAL COURT
CUYAHOGA COUNTY, OHIO
1349 SOUTH GREEN RD, SOUTH EUCLID, OH 44121
PHONE: 216-381-2880; FAX 216-381-1195**

ADMINISTRATIVE ORDER NO. 2020-6

AFFECTIVE IMMEDIATELY AND UNTIL FURTHER NOTICE THE SOUTH EUCLID MUNICIPAL COURT WILL CLOSE daily at 3:30 PM to sanitize in response to Covid-19 (coronavirus) health concerns. The court shall reopen each day at 8:00am to resume the normal court schedule.

This ORDER shall remain in effect until terminated, modified or otherwise specified.



IT IS SO ORDERED

JUDGE GAYLE WILLIAMS-BYERS

JOURNALIZED ON
(DATE) 3/11/20 **BY:** IS

DATE: March 11, 2020 **JOURNALIZED ON:** March 11, 2020 **by:** Deborah Summers