

# The Supreme Court of Ohio

Addendum No. 1: Request for Proposal # 2021-02

## Official Publisher of Ohio Official Reports

Date of Issuance: October 6, 2020

RFP Response Date and Time:

**October 16, 2020 by Midnight EST**

# The Supreme Court of Ohio

1. Please provide total number of subscribers for both the hard-bound Ohio Official Reports and bi-weekly advance sheets broken down by paid and complimentary.

Publication	Paid Subscribers
Ohio Official Reports (bound volumes)	106
Bi-weekly Advance Sheets	67

Publication	Complimentary Subscriptions	Releases per Year	Annual Copies
Ohio Official Reports (bound volumes)	104	4	416
Bi-weekly Advance Sheets	2	26	52

2. Will complete contact information for both hard bound and bi-weekly advance sheet subscribers be available for a new publisher? In what format?

No. The Court is not in possession of this information, therefore can not provide.

3. In the Appendix to the current contract, the Fixed Monthly Charge for Online Legal Research Access is blacked out. Please provide all blacked- out pricing:

- a. From July 1, 2012 through June 30, 2013
- b. From July 1, 2013 through June 30, 2014
- c. From July 1, 2014 through June 30, 2015
- d. From July 1, 2015 through June 30, 2016
- e. From July 1, 2016 through June 30, 2017
- f. From July 1, 2017 to present if such a contract exists

Any contract resulting from this RFP will be for the sole purpose of the publication of the Ohio official reports and bi-weekly advance sheets as outlined in the RFP, and will not include online legal research access. Any contracts for legal research access will be handled separately. Any offer or pricing for online legal research shall not be considered or factored in at all in the evaluation of proposals.

3. Please provide the specifications for current cover cloth, color and stampings required for the hard-bound volumes of Ohio St. 3d. In addition, please provide the specifications for the current paper, cover, and colors for the bi-weekly advance sheets.

## Specifications for hard-bound volumes of Ohio St. 3d

Hardbound cover material: ROXITE F BUCK VLM GRAY 67198

Foils: FOIL BLACK HIGH GLOSS P900GX, FOIL RED PANEL P416GX, FOIL GOLD S145-RFX STANDARD

# The Supreme Court of Ohio

## **Specifications for bi-weekly advance sheets**

### Advance Sheet cover stock

17 X 11 NEENAH GRAY 110# INDEX U by Neenah  
Black and Blue digital ink

### Advance Sheet text stock

Manufacturer: Twin Rivers  
Brand: Frabrite 76  
Basis Weight: 27#  
PPI: 904  
Brightness: 76  
Opacity: 82

#### **4. What is the frequency of publication of color photographs?**

A new color photo is included each time there is a change to the sitting Ohio Supreme Court Justices and following the portrait dedication of an Ohio Supreme Court Justice. In addition, a memorated photo is published following the passing of an appellate court judge. The photo, as provided by the appellate court, may be in color or black and white.

#### **5. Please provide all pricing for current bound volumes and bi-weekly advance sheets, including but not limited to subscriptions and individual purchases.**

<b>Publication</b>	<b>Description</b>	<b>Purchase Price</b>
Ohio Official Reports (bound volumes)	New/Individual	\$56.75
Ohio Official Reports (bound volumes)	Subscriber	\$56.75
Bi-weekly Advance Sheets	Commercial Annual New/Individual	\$180.00
Bi-weekly Advance Sheets	Commercial Annual Subscriber	\$132.00
Bi-weekly Advance Sheets	State Annual New/Individual Purchase Price	\$132.00
Bi-weekly Advance Sheets	State Annual Subscriber Price	\$132.00

#### **6. Please provide details on current provider and cost for mailing bi-weekly advance sheets.**

The average total cost per mailing is \$138.71 (every 2 weeks).

# The Supreme Court of Ohio

7. **Section 3.3 (4) of the RFP asks for assistance in spellchecking and proofreading of Ohio St. 3d. Please delineate the exact nature of the services you are requesting, ideally supplemented with a process flow chart showing the flow of information and interactions between the Reporter’s Office and the current publisher.**

To better clarify, the Court is not seeking assistance in spell checking of the documents. During the Galley process, when proofreading, the current Publisher’s staff sometimes identifies mistakes, missing information, or the incorrect formatting of an opinion and provides notification to the Office of the Reporter. Please note that Section 3.3 (4) is amended as follows:

*Respondents shall state in their proposal whether they are able to assist in proofreading of Ohio St.3d and, if so, their qualifications for undertaking said work.*

In addition, Section 5. “Proposal Response Criteria,” number 6 has also been amended as follows:

*Please indicate whether staff are available to assist in proofreading of the Ohio Official Reports Ohio St.3d during the Galley process. If so, please describe current staff’s qualifications and experience in completing said work.*

8. **For the bi-weekly advance sheets, please provide a process flow chart showing the overall flow of information and interactions between the Reporter’s Office and the current publisher.**

Please see Attachment 1.

9. **Please provide the number of bound volumes published per year (last five years).**

Year	Quantity of Bound Volumes
2015	3
2016	4
2017	3
2018	3
2019	4

10. **Re: 3.4 (1). Please provide additional detail on the scope of the Court’s Copyright claim. Under its current practice and Compendium, the LOC no longer accepts registration of judicial decisions themselves.**

Section 3.4 (1) has also been amended as follows:

*The Official Publisher shall obtain and maintain throughout the life of the contract a copyright for The Supreme Court of Ohio to be documented in all materials properly copyrightable by the state at the Official Publisher’s expense. The Supreme Court of Ohio claims a copyright in all materials that are properly copyrightable that are provided to the Official Publisher for inclusion in the Ohio Official Reports. A notice of copyright for The Supreme Court of Ohio shall be prominently placed in each bound volume and issue of the advance sheets. Permissible*

# The Supreme Court of Ohio

*enhancements, such as tables, indexes and digests, made by the Official Publisher may be copyrighted by it in its own name.*

- 11. The cover page of the RFP lists the response due date as 10/9 on the cover page, but it is listed elsewhere in the RFP as 10/16. Please confirm that vendors' responses are due on 10/16 via email.**

We apologize for this oversight. Responses in relation to this RFP are to be received by the Court via e-mail no later than midnight EST, October 16, 2020.

- 12. 3.1 Preparation and Publication of the Ohio Official Reports, page 3. Currently, the bound volumes of the Ohio Official Reports are manufactured with a sewn binding. If possibly quicker production times were available through the use of "burst binding" methods, and the quality would be equal to the current bound volumes, would the Court consider reviewing pricing for an alternative option to sewn binding?**

The Court will consider, upon reviewing in further detail, the option for burst binding. As a portion of the review, a sample of a similar product to the Ohio St. 3d shall be provided. For consideration of this request, please include this sample with the other samples as requested in Section 5. "Proposal Response Criteria."

In addition, Section 5 (10) is amended as follows:

*As stated in Section 4, both the bound volumes and advance sheets shall be made available for purchase by outside parties upon request. Please identify the prices that will be charged for each bound volume and each advance sheet to outside parties. If proposing the use of binding other than sewn binding for the bound volumes, please explain the reason and the cost difference to purchasers.*

- 13. 3.2 Preparation and Publication of Advance Sheets (5), page 4. The RFP states, "The current advance sheets are typically saddle stitched (stapled), although perfect binding may be utilized as necessary to accommodate a particular issue." This specification appears to be outdated. As the current official publisher of the Ohio Official Reports, we have been manufacturing the advance sheets with a squareback binding since 2015. Can the Court please update the bid to reflect the current specifications?**

Yes. Section 3.2 (5) "Preparation and Publication of Advance Sheets" is amended as follows:

*The publication dimensions, cover color, spine, font style, overall format, and appearance shall be equal to the current advance sheets. The current advance sheets are produced with a squareback binding, although perfect binding may be utilized as necessary to accommodate a particular issue. Representative samples of the current advance sheets are available in the Reporter's Office.*

# The Supreme Court of Ohio Opinion Editing and Publishing Process

