



**ASSISTANT UNITED STATES ATTORNEY
UNITED STATES ATTORNEY'S OFFICE
NORTHERN DISTRICT OF OHIO
VACANCY ANNOUNCEMENT NUMBER: NDOH-14-01**

About the Office: The United States Attorney's Office prosecutes federal crimes and defends the U.S. government's interest in civil cases. The United States Attorney's Office, Northern District of Ohio, includes offices located in Cleveland, Toledo, Akron, and Youngstown, Ohio. More information about this District can be found on our website at <http://www.usdoj.gov/usao/ohn/>

Responsibilities and Opportunity Offered: The Northern District of Ohio is interviewing for the following:

One or more Assistant United States Attorneys (AUSAs) to be located in the Criminal Division of the Cleveland Office. The Criminal Division is organized into five sections: Major and Cyber Crimes; Major Fraud and Public Corruption; National Security, Human Rights and Organized Crime; Narcotics/Organized Crime Drug Enforcement Task Force (OCDETF); and Appellate.

One or more Assistant United States Attorneys (AUSAs) to be located in the Civil Division of the Cleveland Office. Civil AUSAs represent the United States' interests in affirmative and defensive litigation in federal court at the trial and appellate levels, including prosecuting civil fraud, environmental and civil rights cases and defending torts, employment discrimination, immigration, bankruptcy, commercial, and federal program litigation.

Qualifications: Applicants applying for an AUSA position must possess a J.D. degree, be duly licensed and authorized to practice as an attorney under the laws of a State, territory, or District of Columbia, and have at least one year of **post bar admission experience**. Applicants must be active members in good standing of the bar (any jurisdiction).

Applicants should possess excellent computer skills. Experience with automated research, electronic court filing, and various word-processing systems is required.

Travel: The AUSA may be required to travel throughout the Northern District of Ohio to attend court proceedings, interview witnesses, attend meetings and to attend training at the Department of Justice's National Advocacy Center, Columbia, South Carolina. Infrequent travel to other domestic and foreign destinations is possible.

Interviews may be scheduled in Cleveland.

Salary Information: Assistant United States Attorneys' pay is administratively determined based, in part, on the number years of professional attorney experience. The salary range for this position, excluding locality pay is \$45,027.00 to \$132,849.00.

Location: Cleveland, Ohio

Relocation Expenses: Relocation expenses will **NOT** be authorized.

Application Process and Deadline Date: Please e-mail a cover letter and detailed resume including the month and date of bar admission to USAOHN.AUSAVacancy@usdoj.gov Please indicate your preference for the civil and/or criminal position in the subject line of your e-mail as well as include vacancy announcement number NDOH-14-01.

No telephone calls please.

Applications must be received no later than 5:00 pm EST March 20, 2014. Your resume will be retained for a period of 9 months. In the event of future vacancies, you may be reconsidered assuming you meet the qualification requirements.

Internet Sites: This and other attorney vacancy announcements can be found at: <http://www.usdoj.gov/oarm/attvacancies.html>

Department Policies: Assistant United States Attorneys generally must reside in the district to which he or she is appointed. See 28 U.S.C. § 545 for district-specific information.

All initial attorney appointments to the Department of Justice are made on a time-limited (temporary) basis. Temporary appointments may, or may not, be made permanent without further competition.

The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, status as a parent, membership or nonmembership in an employee organization, or personal favoritism. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973 to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation.

Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorney's Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference are encouraged to include that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the "point" system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, http://www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10 point preferences and the required supporting documents). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.