



## THOMAS J. MOYER OHIO JUDICIAL CENTER PUBLIC USE PERMIT APPLICATION

Requested Date of Event: \_\_\_\_\_ Preferred Time: \_\_\_\_\_ to \_\_\_\_\_

Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

1. Name of Event: \_\_\_\_\_

2. Nature/Purpose of Event: \_\_\_\_\_  
(Attach draft agenda or brochure)

3. The sponsoring organization is one of the following:

- \_\_\_\_ Governmental or educational organization
- \_\_\_\_ Law firm, corporate law department or similar organization
- \_\_\_\_ Organization of the legal or judicial profession
- \_\_\_\_ Organization dedicated to architectural or artistic interests, or the preservation of historic public places

4. The event involves one or more of the following (check all that are applicable):

- \_\_\_\_ The history of the Supreme Court of Ohio or the judicial branch of Ohio government;
- \_\_\_\_ An awareness and understanding of the role of the bar and the judiciary, and the significance of the principle of the rule of law in a constitutional democracy;
- \_\_\_\_ Educational, business or social gatherings for tax exempt organizations
- \_\_\_\_ The study of law or the scholarly comparison of legal systems
- \_\_\_\_ The promotion and understanding of the importance of art and architecture and the preservation of historic public places, or the artistic, architectural, and historic features of the Moyer Judicial Center.

Requested Space: \_\_\_\_\_ Planned Number of Guests: \_\_\_\_\_

Intended Audience/Guests: \_\_\_\_\_

Will any Supreme Court of Ohio employees be involved with this event? ☐ Yes ☐ No

Caterer Name: \_\_\_\_\_

**\*Send a copy of your agenda and a complete attendee list no later than one week prior to the event.\***

If a public use permit is granted, the sponsoring organization will be contacted by Supreme Court staff regarding the event logistics. Please see [Guideline 36.1](#) on the public use of the Moyer Judicial Center and check the box below to signify agreement to comply with the Thomas J. Moyer Ohio Judicial Center Regulations.

☐ I have read and agree to comply with the [Moyer Judicial Center Regulations](#) Date: \_\_\_\_\_

## Ohio Judicial Center Spaces Available for Public Use

*Click Room Name to View Photo*

### **Tier One Spaces:**

Conference room 103: 280 sq. ft. conference room  
10 guests

Conference Room 107: 228 sq. ft. conference room  
10 guests

Conference Room 109: 315 sq. ft. conference/  
video room  
12 guests

### **Tier Two Spaces:**

Taft Map Room: 748 sq. ft. conference room  
20 guests

West Hearing Room: 620 sq. ft. hearing room  
3-person bench; witness table;  
Reporter's desk  
45 gallery seating

Dining Room  
Small Cap.: 735 sq. ft.  
32 guests

### **Tier Three Spaces:**

Dining Room  
Large Cap.: 3,135 sq. ft.  
100 guests

Dining Room: 1,053 sq. ft. eating space  
80 guests

Conference Room 281: 1,242 sq. ft. conference room  
80 guests

Judicial Education  
Center, Room 101: 2,280 sq. ft.  
Theatre seating for 100 guests  
With Tables, 80 guests

South Hearing Room: 1,044 sq. ft. conference room  
20 guests or more, dependent  
upon setup

North Hearing Room: 1,026 sq. ft. hearing room  
7-person bench  
60 gallery seating

Native American:  
Lobby 1,640 square feet  
Capacity dependent upon setup

Rule of Law/  
Reading Room in  
the Law Library: 2,189 square feet  
Capacity dependent upon setup

North Plaza:  
Exterior 4,176 square feet  
Capacity dependent upon setup

South Plaza:  
Exterior 3,581 square feet  
Capacity dependent upon setup

Grand Concourse: 5,871 square feet  
Capacity dependent upon setup