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GENERAL QUESTIONS

What Content Will Be Tested on the February 2021 Exam?

The content tested by the remote bar examination will be the content of the Uniform Bar Examination (UBE) prepared by the National Conference of Bar Examiners (NCBE). The UBE consists of two Multistate Performance Test (MPT) items, six Multistate Essay Examination (MEE) items, and 200 Multistate Bar Examination (MBE) items. More information regarding the UBE can be found here: <https://www.ncbex.org/exams/ube/>.

What Is The Format of the February 2021 Exam?

The remote bar examination will consist of eight, 90-minute test sessions administered over two days, February 23rd and 24th, 2021.

What Is the Schedule for the February 2021 Bar Examination?

The exam will be administered on Eastern Standard Time.

February 23, 2021

9:00 a.m. – 10:30 a.m. MPT 1

30-minute break

11:00 a.m. – 12:30 p.m. MPT 2

90-minute lunch break

2:00 p.m. – 3:30 p.m. MEE 1-3

30-minute break

4:00 p.m. – 5:30 p.m. MEE 4-6

February 24, 2021:

9:00 a.m. – 10:30 a.m. MBE 1-50

30-minute break

11:00 a.m. – 12:30 p.m. MBE 51-100

90-minute lunch break

2:00 p.m. – 3:30 p.m. MBE 101-150

30-minute break

4:00 p.m. – 5:30 p.m. MBE 151-200

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What Is the Passing Score? Will There Be a Regrade Process?

The passing score is 270. If an examinee's total examination score after scaling falls within two points below the minimum passing score will be eligible for an automatic regrade. The automatic regrade takes place before the release of results. The scores released are final and not subject to any appeal or regrading. The NCBE will provide score calculation services, which includes equating the MBE and calculating scaled scores on written test components.

Is the February 2021 Bar Exam Considered a Full UBE exam?

Yes, although remote, the February 2021 exam is a full UBE exam and renders a portable UBE score.

Will Ohio Offer Courtesy Seating?

Examinees, who sat for and earned a passing score on the Ohio remote October 2020 exam and want to earn a full UBE score may apply for courtesy seating for the February 2021 exam. Those applicants who wish to apply need to submit an Application to take the Bar Examination by December 10, 2020. They will not be required to submit the \$100 late fee.

I Already Submitted My February 2021 Bar Examination Application and Paid the application Fee, but I No Longer Wish to take the February 2021 Exam. What Do I Do?

You may do one of the following:

- Submit a request to withdraw your application to baradmissions@sc.ohio.gov. You will receive a refund for your application fee if you do this by December 10, 2020.
- Submit a request to transfer your examination application to the July 2021 examination. Please include your name, date, and reason for application transfer.

Please note these decisions must be made by December 10, 2020. If you do not submit a request by this date and do not sit for the exam, no refund will be issued and you will not be permitted to transfer your application to the July 2021 exam, although you will be able to submit a new application and fee for the July 2021 exam.

I Have Not Yet Submitted an Application for the February 2021 Examination. I Would Like to Apply for the February 2021 Remote Exam.

If you have already submitted an Application to Register as a Candidate by the August 15th deadline, you may submit an application for the February 2021 exam. The late deadline to submit an Application to take the Bar Examination is December 10, 2020. No applications will

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be accepted after this deadline.

I Was Unsuccessful on the October 2020 remote bar exam. I would like to apply for the February 2021 Exam. How can I do that?

Examinees who were unsuccessful on the October 2020 remote bar exam may submit a Re-Examination Application by December 14, 2020. They do not have to submit the \$100 late fee.

Is the Ohio Law Component (OLC) Included as Part of the UBE?

No, the OLC is not part of the UBE exam. The OLC is completed by examinees after they have sat for the UBE. All examinees who sat for the February 2021 exam will receive an email from the Office of Bar Admissions with information on accessing the OLC by February 26, 2021. More information regarding the OLC can be found here:

<https://www.supremecourt.ohio.gov/AttySvcs/admissions/OLC/default.asp>.

If you passed the OLC after the October remote examination and were unsuccessful on the OLC, you do not have to take and pass the OLC again when you sit for a subsequent exam.

How Will Practice Pending Admission for Recent Graduates be Affected?

If an examinee withdraws their application to sit for the February 2021 bar examination or transfers their bar examination application to the July 2021 exam, their PPA will terminate immediately.

If an examinee applies for the February 2021 bar examination and fails to sit for that examination, their PPA will immediately expire upon the first day of that examination.

If an examinee takes the February 2021 bar examination, their PPA will expire on the Monday after distribution of the results if the examinee is unsuccessful on that examination. If the examinee is successful on the February 2021, their PPA will extend until the examinee is admitted to practice of law in Ohio so long as the applicant is admitted within 12 months of the February 2021 examination. If the examinee is not admitted within 12 months following the February 2021 examination, their PPA will immediately terminate.

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EXAM ADMINISTRATION QUESTIONS

When Can I Register for ExamSoft?

ExamSoft registration opens on January 14, 2021 by 5:00 p.m. and will close on January 29, 2021 at 5:00 p.m. EST. The Supreme Court of Ohio will be paying for the ExamSoft registration fee for the February 2021 exam only.

What Is the Process of Registering for ExamSoft?

ExamSoft will contact examinees via email with instructions for registering the examinee's computer, downloading the software, downloading and taking the mandatory mock examinations, and downloading the required examination files.

What Are the Minimum System Requirements?

[Minimum-System-Requirements-Windows](#)

[Minimum-System-Requirements-Mac-OS](#)

You must have the recommended amount of memory actually available during the exam. Failure to do so may result in exam monitoring failing to record, which could therefore result in an applicant not receiving a grade for that portion of the exam that is without a monitoring file. BE SURE TO CHECK THE AMOUNT OF MEMORY YOUR SYSTEM HAS AVAILABLE.

What Testing Conditions are Required?

Examinees must be alone in the room where they are taking the exam. This should be a quiet and distraction-free environment. Examinees should remain seated with their entire face visible to the camera for the duration of each 90-minute test session. Examinees should regularly check their camera view during the mock exams and on exam day to ensure their camera is functioning correctly and showing their entire face.

How Does Examplify ExamID facial recognition work?

ExamID authenticates the identity of examinees to ensure that the person taking the exam is the person who registered for the exam. During the first mock exam, ExamID will take a baseline photo of the examinee. Examinees are urged to have a well-lit room to provide adequate lighting for the photo. It is highly recommended that examinees take this baseline photo in the same

well-lit room they intend to take the exam. The software will confirm that the photo taken is

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acceptable. At the start of each exam session, ExamID will take another photo of the examinee and will compare it to the photo taken during the mock exam to authenticate the examinee's identity. Should an examinee experience an issue with the ExamID authentication at the beginning of an exam session, the examinee will still be permitted to take the exam and Office of Bar Admissions will authenticate the examinee's identity through the video.

How Does Examplify ExamMonitor (remote proctoring) Work?

The proctoring software will record the examinee (both audio and video) throughout each exam session. The recording will be uploaded to ExamSoft along with the examinee answer files. Once an examinee ends a given session, they may walk away from their computer and the webcam during the break (the audio and video are NOT recording at this time). Examinees must remain at their computer, with their face visible to their webcam, for the entirety of each 90-minute test session. When you submit your exam responses, this video is analyzed by ExamSoft's artificial intelligence (AI) program that will flag any unusual behaviors, movements, or audio. All flagged footage is then reviewed by at least one human proctor to determine whether further analysis as to potential cheating is necessary. For example, a dog barking in the background may be initially flagged by AI, but cleared upon review. These proctors reviewing exam footage will not have access to any personally-identifying information for examinees; all exam materials, including exam footage, are connected only to an examinee ID number.

Are Earplugs Permitted?

Examinees may not wear earplugs, headphones, headsets, or earbuds during testing.

Can Applicants Have Food or Water During the Exam?

You may have clear (no tinted color) bottled water in your exam area. No other food, drink, candy, mints, or gum is permitted during the examination. It is recommended that the water container have a cap as you will not be given extra time if your beverage spills.

Are Bluetooth Keyboards and Mice Permitted?

Yes, examinees may use Bluetooth keyboards or mice, but they must be paired to the computer prior to launching Examplify or they will not be able to be used. **IMPORTANT TIP:** If you want to use an external keyboard or mouse on exam day, you should set this up prior to doing one of the mock exams to confirm that it works. It is very important to take a mock exam using the same setup as you intend to use on the exam day. If you already

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completed the first mock exam, you can take the second mock exam to confirm if your external keyboard and/or external mouse works with Exemplify.

Does Ohio Allow Desktop Computers?

Yes, Ohio does permit the use of desktop computers for the February 2021 exam, although laptops are preferred due to potential issues using cameras/mics with desktop computers. If you choose to use a desktop computer, you are taking a risk related to connectivity of the camera and mic and you must take the mock exams with your desktop computer to help ensure your camera and mic are working properly.

I Have Requested Accommodations for the February 2021 Examination. How Will this change Affect my Request?

The specific logistics regarding how you will take the exam will be communicated to you on an individual basis by the Office of Bar Admissions.

I Am in Need of a Special Arrangement in Order to Take the Remote Examination. What Do I Need to Do?

You must complete and submit the [Special Arrangement Request Form](#) by **January 13, 2021**.

Please email the form and any supporting documentation to baradmissions@sc.ohio.gov.

Do I Need to Submit a Copy of my Valid Government ID?

Yes, all examinees are required to submit a copy of their valid government issued photo ID in order to sit for the examination. The photo ID must be a valid U.S. driver's license, U.S. non-driver ID, or passport. The name on the photo ID must match the name on file with the Office of Bar Admissions. Please note that the photo ID's will be immediately deleted following the examination upon confirmation of your identity and will not be retained.

By no later than January 13th, you must email a copy of your photo ID to

FebruaryBarExamID@sc.ohio.gov. The subject line should include your full name, only.

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SPECIFIC EXAM COMPONENT QUESTIONS

What Features Will Applicants be Able to Use Within the Exam Software?

All examinees will be required to complete a mock exam prior to the February exam that will familiarize them with the functionalities of the exam.

On the MEE and MPT, applicants WILL be able to:

- View the question and their response on the screen at the same time. For the MPT's and MEE's, the question will appear in text of the question, as well as in an attachment.

- Highlight within the text of questions (but there is NO highlighting within any attachment).

- Use the “Notes” feature (i.e., virtual scrap paper) for each question (MPT and MEE questions) to outline your response.

- Cut and paste text between virtual scrap paper and answer.

- Use the highlighter and “find and replace” features in your answers.

- [Exemplify Tips for PDF Attachments](#)

On the MBE questions, applicants WILL be able to:

- Highlight within the text of each question.

- Strike out unwanted answers or answers you believe to be incorrect as you read the multiple-choice questions. Applicants must still select an answer (and not just strike through purported incorrect answers) in order to receive credit for a correct answer.

- Navigate forward and backward between questions, as well as skip and/or return to an unanswered question during each session.

- Flag multiple-choice questions that you would like to return to during that session.

- Use the Notes (i.e., virtual scrap paper) for each question.

Applicants WILL NOT be able to:

- Use more than one monitor.

- Cut and paste or drag and drop text from the text of the MEE question or the text of the MPT question and library to their answer.

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- Underline, circle, or cross out text within the MEE and MBE questions or the MPT materials.
- Use physical scratch paper, notes, or any other physical reference materials. Applicants suspected of having possessed and/or used physical scratch or note paper at any time during the exam will be investigated for a breach of the exam rules.

Is Scratch Paper Permitted?

Scratch paper is not permitted for the MEE or MBE portions of the exam. Ohio is permitting the use of scratch paper for the MPT item only. For the MPT portion of the exam, examinees may use up to two (2) sheets of blank 8 ½ x 11-inch paper, lined or unlined, and up to 3 total non-digital pens or non-mechanical pencils. No highlighters are permitted. When the MPT session begins, examinees will be required to show both pieces of paper, front and back, and all writing utensils to the camera. Examinees must remove scratch paper and writing implements from the secure testing area following the MPT portion of the exam. Use of scratch paper during any other portion of the exam is NOT permitted and will result in a misconduct flag warranting further investigation.

Regarding the MBE Portion of the Exam, How do I Select an Answer?

Once you have identified your answer to a MBE question, you must select that answer. ExamSoft allows you to strike through an option you have identified as incorrect. Examinees must actually select an answer and not just strike through the purported incorrect answers to receive credit for a particular question.

How do I obtain Technical Assistance during the Exam?

Many technical issues that may arise during an exam (e.g., black screen, screen freeze, screen lag, etc.) can be resolved by rebooting the device. You should attempt to repair any such issue by restarting your device BEFORE calling ExamSoft Support.

- o Turn off your device by pressing and holding the power button.
- o Wait 5 seconds then restart your device by pressing the power button.
 - Exemplify will restart automatically.
 - Once Exemplify restarts, it will return to within 59 seconds of where you left off in the exam at the time you rebooted.
- o If prompted for a resume code due to any delay in restarting your device, you must

contact ExamSoft Support at 1-866-429-8889 for a resume code.

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DO NOT attempt to repair the issue by using the exam controls to exit the exam. If you exit the exam, your answer (or lack of answer) will automatically upload and you will not be able to reenter the exam file.

ExamSoft will have dedicated phone response for bar applicants for general inquiry and technical assistance throughout the registration process and during the bar exam. During the exam, Applicants are permitted to access their phones for technical support, but phones must be removed from the testing area after the support call ends.

What is the Deadline to Upload Answer and Monitoring files?

The DEADLINE for uploading MEE and MPT answers, video, and audio files is 10:00 p.m. EASTERN DAYLIGHT SAVINGS TIME, Tuesday, February 23, 2021.

The DEADLINE for uploading MBE answers, video, and audio files is 10:00 p.m. EASTERN DAYLIGHT SAVINGS TIME, Wednesday, February 24, 2021.

You will receive a confirmation email from ExamSoft when your answers are uploaded and will be able to see the upload progress for your video and audio files in your ExamSoft account. Please review this article for helpful information regarding how to check the status of your uploads: <https://help.examssoft.com/s/article/Exemplify-Check-the-Status-of-Your-ExamMonitor-Video-Upload>.

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POST-EXAMINATION QUESTIONS

When Will Results Be Available?

Results will be posted on the Supreme Court of Ohio's website at 8:00 a.m. on Friday, April 30, 2021.

Will There Be an In-Person Admissions Ceremony?

Due to the uncertainty surrounding the COVID-19 pandemic, this has not yet been determined. The Office of Bar Admissions will update this information when it is available.

How Will the July 2021 Bar Exam be administered?

Due to the uncertainty surrounding the COVID-19 pandemic, this has not yet been determined. The Office of Bar Admissions will update this information when it is available.

Additional FAQs will be supplemented and are subject to revision.