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CLERK OF COURTS

**IN THE COMMON PLEAS COURT OF MUSKINGUM COUNTY, OHIO
DOMESTIC RELATIONS DIVISION**

JUDGMENT ENTRY

IN RE: ACCESS TO RICHARD D. HIXSON COURT AND GOVERNMENT SERVICES BUILDING

In response to the current public health crisis and in keeping with the directives of the office of the Governor of the State of Ohio, access to the Richard D. Hixson Court and Government Services Building, 22 North Fifth Street, Zanesville, Ohio 43701 shall be restricted.

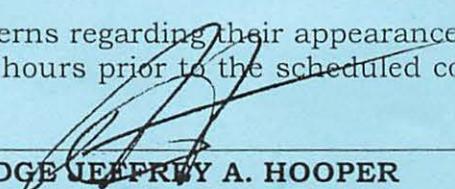
Commencing May 4, 2020, **ALL** persons entering the building shall be subject to a temperature check and anyone having a temperature in excess of 99.9 degrees Fahrenheit shall be denied access to the building. The determination of the security staff shall be final. Court personnel may limit the number of persons coming into the building to just the individual who is conducting business in the Clerk of Courts Office, the Domestic Relations Court, the Auto Title Office, the Building Department, Records and the State Auditor's Office.

No persons shall be permitted beyond the first floor security area without a face mask or other appropriate face covering of the nose and mouth which must remain in place so long as the individual is in the building.

Individuals who are a party or a witness in a case in the Muskingum County Common Pleas Court, Domestic Relations Division shall report to the first floor security staff. Only attorneys, litigants and witnesses shall be permitted on the Court floor without securing prior authorization from the Court. Participants in domestic relations cases may be required to wait outside the building or in their vehicle until the case in which they are participating is called. Security will contact those individuals by phone notifying them of their ability to report to the Court. On the conclusion of their appearance in Court all persons will be required to exit the building.

Court security staff shall be certain that all persons entering the building and Court facilities maintain appropriate social distancing.

Persons needing special accommodations or having concerns regarding their appearance for a case should contact the Court at least forty-eight (48) hours prior to the scheduled court date.



JUDGE JEFFREY A. HOOPER

