

WILLOUGHBY MUNICIPAL COURT
LAKE COUNTY, OHIO

IN RE: ADMINISTRATIVE ORDER IN RESPONSE TO THE COVID-19
HEALTH CRISIS

2020
MAR 13 PM 1:00
WILLOUGHBY
MUNICIPAL COURT
LAKE COUNTY, OHIO

FILED

Local Rules of Court are modified as follows, effective immediately:

Misdemeanor Criminal/Traffic Cases:

All discovery shall be exchanged electronically between Prosecutor and Defense counsel. No discovery will be exchanged at the courthouse.

All criminal pre-trials shall be conducted via telephone or video conference between the parties.

Traffic pre-trials with pro-se Defendants shall proceed as scheduled in the courthouse. All traffic pre-trials where Defendant is represented by counsel shall be conducted via telephone or video conference between the parties.

The Court shall be notified in writing by the Prosecutor of the outcome of the pre-trial within 24 hours of the scheduled hearing. Upon completion of the scheduled pre-trial, the matter will be set for change of plea hearing or bench trial, based on notification from the Prosecutor.

Prosecutors, Counsel and Defendants shall report to Court as scheduled for all scheduled final pre-trials, bench trial and change of plea hearings.

Felony Preliminary Hearings:

All offers on felony cases shall be made in writing, 48 hours prior to the scheduled Preliminary Hearing. If an offer is accepted, the Court shall be notified within 24 hours of the hearing.

Pleas. If Defendant is incarcerated, a plea to the misdemeanor charge will occur via video conference from the Lake County Jail. Counsel for Defendant shall report to the Lake County Jail to appear on video. If Defendant is out on bond, Defendant and counsel shall report to Court for change of plea hearing.

Waivers. If Defendant is incarcerated, preliminary hearing waivers shall take place via video conference between the Court and Lake County Jail. Counsel for Defendant shall report to the Lake County Jail to appear on video. If Defendant is out on bond, Defendant and counsel shall report to Court for hearing.

Evidentiary Preliminary Hearing. If Defendant is incarcerated, Defendant shall be transported to Court for hearing. If Defendant is out on bond, Defendant and counsel shall report to Court for hearing.

Civil:

Until May 1, 2020, or further modification of this Order, all civil pre-trials shall be conducted via telephone or video conference between the parties. The Court shall issue all Pre-Trials Orders in writing.

All trials, garnishment hearings, objections and bank attachments shall proceed in the courthouse as scheduled.

All small claims hearing scheduled for March 23, 2020, shall proceed in the courthouse as scheduled.

Forcible Entry and Detainer:

All hearings shall proceed in the courthouse as scheduled.

Weddings:

All weddings are canceled until further Order of the Court.

IT IS SO ORDERED.



JUDGE MARISA L. CORNACHIO

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2020 APR 13 AM 1:00
MUNICIPAL COURT
COLUMBIANA, OHIO
WILL LOUGHBY