

# The Supreme Court of Ohio

## Supreme Court of Ohio Request for Proposal for Official Publisher (2012-04) Responses to Submitted Questions (February 23, 2012)

1. The RFP states that all proposals will be evaluated on the basis of the publisher's understanding of the Supreme Court's process and procedures used to report its decisions and suggested areas for improvement and efficiencies;" and the services and workflow plan offered by the publisher to publish the Ohio Official Reports." Both these evaluations criteria require knowledge of the current processes and procedures of the Supreme Court and Reporter of Decision's office; given this requirement will the Reporter make available [a] time to meet to discuss current processes and procedures?

**Yes. The Reporter will schedule a telephone conference the week of February 27, 2012 for all interested proposers to discuss the current internal processes and procedures. A call in number and password will be distributed via email and posted on the Supreme Court / Reporter of Decisions webpage.**

2. Will subscriber lists be available to a new publisher?

**The Supreme Court does not maintain any subscriber lists.**

3. How many current subscribers to the bound volumes?

**625**

4. How many current subscribers to the advance sheets?

**460**

5. After the Reporter has approved [the] book for publication, what is the expected turnaround time to receive print copies?

**Five weeks.**

6. How is the publishing start date determined? Is it as of decisions rendered July 1? Or assuming a new publisher was to take over, would there be work in progress the new publisher would need to transition from the old publisher?

**The Reporter will ascertain the publication schedule and work transfer, if any, after the contract has been awarded.**

7. In what format are the opinions currently sent electronically to the publisher?

**Microsoft Word**

8. Under “Advance Sheets”, Page 3 of the RFP, is it correct to presume that the question “the proposal submitter shall describe how it intends to distribute the advance sheets: is asking for [the] method of physical distribution, i.e. US mail, other?”

**Yes**

9. The current contract with West states on Page 2, “during the term of this contract, West shall also continue its longstanding and kindly appreciated practice of providing complimentary books and CD-ROMS to the Justices and Judges of the Ohio Supreme Court and Courts of Appeals.” What books and CD-ROMS are provided and how many?

**The quoted provision was negotiated separately with West and is not a requirement of the current RFP.**

10. The current contract with West states on Page 2 that the Supreme Court “chooses Option2.” Is the court still contracting for Option 2 or has it changed to Option 1?

**The Supreme Court is still contracting for Option 2.**

11. If the Court is still contracting under Option 2, how many online IDs are provided for the fixed monthly charge.

**The Supreme Court is provided an unlimited number of IDs for the fixed monthly charge. Currently, 170 IDs have been issued.**