



# THE SUPREME COURT *of* OHIO

65 South Front Street, Columbus, Ohio 43215-3431 • 614.387.9250 PHONE • 614.387.9259 FAX  
www.supremecourt.ohio.gov

## **Part I of II — Request to Broadcast, Televise, Record or Photograph a Session of the Supreme Court of Ohio**

The undersigned media representative requests permission on behalf of the below-referenced media organization to broadcast, televise, record and/or photograph all or a portion of a session of the Supreme Court of Ohio on the date referenced below. This request is made pursuant to the Supreme Court Guidelines for News Organizations Broadcasting, Televising, Recording and Photographing Sessions of Court, which have been made available to said media representative and are posted at [www.supremecourt.ohio.gov/PIO/MediaRequestInfo/default.asp](http://www.supremecourt.ohio.gov/PIO/MediaRequestInfo/default.asp).

Media Representative \_\_\_\_\_

Media Organization Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

E-Mail \_\_\_\_\_

Date of Court Session \_\_\_\_\_ Case Number \_\_\_\_\_

Case Name \_\_\_\_\_

Medium to be Used (circle all that apply):

Broadcast

Televise

Record

Photograph

Names of Media Representatives Attending Court Session (List all attending personnel) \_\_\_\_\_

Date Submitted \_\_\_\_\_

Signature of Media Representative \_\_\_\_\_

Approved

Not Approved

\_\_\_\_\_  
Maureen O'Connor  
Chief Justice

**↘↘ Fax both parts of this completed form to the Office of Public Information at 614.387.9259.**



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## ***Part II of II*** — Request to Broadcast, Televis, Record or Photograph a Session of the Supreme Court of Ohio

### **Media Guidelines**

- Media organizations wanting to carry live broadcast-quality video and/or audio of sessions of the Supreme Court of Ohio may do so by accessing the Ohio Government Telecommunications (OGT) feed, which is available in the Media Room (104) through a mult box. This is the method encouraged for radio and television access to Supreme Court audio and video. Tapes also are available free of charge by contacting OGT at 614.995.5562.
- Interviews may take place *only after* a case has been heard by the Court.
- Interviews should be conducted in the Media Room (104).
- Other rooms will be made available, upon request, for interviews. Contact a Supreme Court staff member at the Grand Concourse information desk to request a room.
- Interviews are not permitted in the Grand Concourse or in the interior or exterior entry ways of the Thomas J. Moyer Ohio Judicial Center.
- The Supreme Court is not responsible for providing any broadcast equipment other than what is outlined here. Additionally, the Supreme Court is not liable for the operation of any media organization equipment.
- All media organization representatives and their equipment must go through building security procedures upon entering the Moyer Judicial Center. Each person must present a valid driver's license or other government photo ID and must wear a visitor's badge for the duration of their visit.

*I acknowledge the above guidelines.*

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Media Representative

### **PIO Follow-Up Notification**

E-Mail

Telephone Call

Date

Initials

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