

SUPREME COURT OF OHIO
MAYOR'S COURTS REGISTRATION AND REPORTING WORKGROUP

MEETING AGENDA
September 5, 2003

Meeting Logistics:

Friday, September 5, 2003
10:00 AM - 2:00 PM
35th Floor, Conference Room 1

Supreme Court Staff Liaison (s):

Diane Hatcher
Michael Schirtzinger

TIME	TOPIC	DISCUSSION LEAD
10:00 AM	Welcome & Introduction	Diane Hatcher
10:05 AM	Approve minutes from 08/15/03	All
10:15 AM	Training registration update	Gretchen Beam/ Jean Wurzbacher
10:20 AM	Annual training for clerks/preparers	All
10:40 AM	Training of new mayors and magistrates	Diane Hatcher/All
10:55 AM	BCI&I reporting	Diane Hatcher
11:05 AM	Bond forfeitures	Diane Hatcher
11:15 AM	Court code for new mayor's court	All
11:25 AM	Glossary of terms	Kathy Unger
11:55 AM	Early registration of mayor's court	Diane Hatcher
12:00 PM	Lunch	
12:05 PM	Develop standards for interface to web form	Diane Hatcher/John Hopper
12:15 PM	Report form: unique identifier	Diane Hatcher
12:25 PM	Instructions	All
12:50 PM	Web form concept to training forms to functional forms	Diane Hatcher/John Hopper
1:30 PM	Future meeting schedule and agenda	All
2:00 PM	Adjourn	

Next Meeting: