

THE SUPREME COURT *of* OHIO

Mayor's Court Information Update Form

Court Name _____ Court Code _____

Change in Court Address or Contact Information

Complete this section if court address, phone, or email address has changed

Mailing Address _____

Phone _____ Court Email _____

Change in Status

Check one of the boxes below

Active to Inactive Inactive to Active New Court Effective Date _____

Print Name

*Attorney Registration Number
(if applicable)*

Effective Date

Mayor _____

Acting Mayor _____

Magistrate _____

For multiple magistrate information, please attach additional sheets. If additional sheets are attached, please check here:

Education Status Update

Complete this section if updating education information

*Date of most recently
completed education*

*Exemptions
(check if applicable)*

Print Name

General

O.V.I.

*May.Ed.R.
3(D)(1) and
4(D)(1)*

*May.Ed.R.
3(D)(2) and
4(D)(2)*

Mayor _____

Acting Mayor _____

Magistrate _____

For multiple magistrate information, please attach additional sheets. If additional sheets are attached, please check here:

Mayor's Name (please print)

Mayor's Signature

Date

Preparer's Name (please print)

Phone

Preparer's Email (required)

Submit your Updated Information Electronically:
<http://www.sc.ohio.gov/JCS/mayors/MayorsCourt>
Questions: please contact the Supreme Court of Ohio Case Management Section
Email: CaseMgmt@sc.ohio.gov
Phone: 614.387.9410