

**PRE-RECORDED PRESENTATION VARIANCE REQUEST FORM
(CCLE Form 35)**

CCLE Reg. 408.1 (C) requires pre-recorded presentations and materials shall be current and have been prepared no earlier than the calendar year immediately preceding the date the application for accreditation is filed.

If production date of the material is more than one calendar year from the date of application, the sponsor must apply for a variance and provide verification that the subject matter of law is still relevant.

This variance form must be accompanied with an application for accreditation to be considered. Incomplete applications will be returned unprocessed.	
1. What is the name of the CLE activity in which you are requesting a variance from the production date pursuant to Reg. 408.1 (C)?	<input type="text"/>
2. What is the original production date of the program?	<input type="text"/>
3. Has any of the content of the presentation or materials been updated to comply with any revisions to the subject area of law? If so, provide date of change(s). <input type="checkbox"/> Yes <input type="checkbox"/> No Original Production Updated on	<input type="text"/>
4. Provide the name of the subject matter expert who reviewed the content of the pre-recorded presentation and materials to verify the subject matter is still current and relevant. Name of Subject Matter Expert Ohio attorney registration number, if applicable. Date of Review	<input type="text"/> <input type="text"/> <input type="text"/>
5. Please provide any additional information you would like the Commission to consider regarding the product date variance request.	<input type="text"/>
6. Variance Request completed by:	<input type="text"/>